



# **MEDINA COUNTY FAMILY FIRST COUNCIL**

## **MINUTES OF November 28, 2017**

### **MEMBERS PRESENT**

1.	Andregg, Carol .....	Family Representative
2.	Cooke, Kristin .....	Head Start
3.	Felton, Jeffrey .....	Medina County Job and Family Services
4.	Jon Bluebond .....	Medina County Board of Developmental Disabilities
5.	Kasten-Krause, Melanie .....	SHC / The ARC
6.	Kipfstuhl, Michelle .....	Catholic Charities
7.	Koran, William .....	Medina County ESC
8.	Kubena-Yatsko, Debbie .....	Medina Metro Housing
9.	Laffey, Theresa .....	Medina County District Library
10.	Mattie, Matthew .....	Medina City Schools
11.	Parzych, Cheryl .....	United Way of Medina County
12.	Quallich, Kristine .....	Medina City Schools
13.	Rak, Rebecca .....	Lodi Family Center
14.	Robinson, Karla .....	Project: LEARN of Medina
15.	Safran, Robert .....	City of Brunswick
16.	Simon, Betsy .....	Family Representative
17.	Tahajod, Sharon .....	Family Representative
18.	Titterington, Phillip .....	ADAMH Board
19.	Toth, Laura .....	Office for Older Adults, Chair-Elect
20.	Trew, Mark .....	Alternative Paths, Chair
21.	Wasowski, Krista .....	Medina County Health Department
22.	Welch, Heidi .....	Medina United Methodist Church
23.	Wurgler, Rhonda .....	Children's Center of Medina County

### **GUESTS PRESENT**

1.	Batkey, Marcy Fiorella .....	Medina County Board of Developmental Disability
2.	Bryson, Kaye Stanley .....	Medina County Board of Developmental Disability
3.	Chambers, Nathan .....	Battered Women's Shelter
4.	Regino, Cathleen M. ....	Parent Rep

### **STAFF PRESENT**

Barnett, Jane .....	Council Coordinator
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### **1. Call to Order, Welcome and Introductions – Mark Trew**

Mark Trew called the meeting to order at 9:08 a.m.

### **2. Approval of Council Minutes – October 24, 2017**

Krista Wasowski made a motion to approve the minutes from October 24, 2017. Rebecca Rak seconded. The motion passed. Carol Andregg, Kris Quallich, Heidi Walsh abstained.

### **3. Special Fund Collection**

Sharon Tahajod shared the history of the Special Fund. When the fund was originally started in 2011, a family was adopted for Christmas. Then the collection transitioned into a special fund to address unique needs that do not meet criteria for other programs/services. Examples such as purchasing birth certificates, tools needed for work, towing a vehicle are how funds have been used. Sharon then passed the envelope around to accept donations. A total of \$350.00 was collected. These donations will then be sent to Finance for proper recording.

3. **Funding Review**

Mark Trew shared that Central Coordination monies were underpaid by the state in the amount of approximately \$7,000. Medina County Fiscal is working to retain these funds by the end of the year. These were expenses paid out to Catholic Charities out of the EI Budget. The Admin Committee is following this closely.

Mark Trew also shared that we need to close out expenses incurred from the HMG office formerly housed at JFS and we need to have the funds to pay for these expenses. We projected expenses totaling over \$10,000. The Bridge Fund, a state grant totaling \$8500 is available to use to pay for these expenses. In January we will have the final number which we will then bring to Council as an action item.

There are also carry over monies from MCBDD that have incurred over the years to provide additional funding to the HMG program that couldn't be paid out of Part C dollars such as rent. We would like to bring a proposal to Council to pay for these additional expenses and then return remaining funds to MCBDD.

4. **Action Items**

Approving expense adjustment of \$2,212.49 out of admin budget to Bridge Funding to pay for copier expenses. Mark Trew made the motion which was seconded by Michelle Kipfstuhl. Betsy Simon abstained. The motion passed.

5. **STATE MANDATES**

a) **Early Intervention**

no updates – See Cross Cutting Topic

b) **Youth Service Coordination**

Jane Barnett shared that FCSS award letters are in the process of going out. Medina County is expected to receive \$32,807 for FY18 and the 25% off the allocation is what we are to initially receive.

Jane will be attending Fidelity EHR (Electronic Health Record) Training on 11/29/17 which will be a tool to use for documenting Service Coordination data.

c) **Shared Plan**

No new updates

5. **Cross Cutting Topic –**

Dr. Kaye Stanley Bryson and Marcy Fiorella Batke presented on Early Intervention Then and Now. In 2014 service coordination changed. Center-Based Programs were closed and Service Coordinators began working with families in their natural environment. Coaching is used to teach parents and other caregivers to facilitate development of their child during their everyday routines. The last outcomes revealed that 95% of families exhibited progress in the new model. Jon Bluebond shared that they are serving a lot more children for the same amount of money, so, the program is working! Marcy passed out Early Information handouts.

6. **LOCAL COMMITTEE REPORTS**

a) **Administrative**

Phillip Titterington shared that in six months, behavioral health will be moving to a managed care reimbursement model. Along with that, Jane Barnett is transitioning into the service coordination role. We know that Service Coordination is being underutilized. The Admin committee met and discussed that maybe we re-evaluate ICAT and Service Coordination as we develop a process in the county. How do we

maximize the resources, not duplicate, and serve families. Phillip shared that we have a plan that needs to be submitted to the state that was last updated in 2010.

b) **Adult Advisory Consortium**

Debbie Kubena-Yatsko shared that the committee met earlier this month. Debbie talked about LWMC and shared certain statistics. There is a need for education for low income households. A discussion continued around bridges of poverty and the need to have a better awareness to the Medina Community. Carol Andregg shared that the best workshop she attended presented by Dr. Ruby Payne – Understanding Poverty.

c) **Adult Service Coordination**

Laura Toth shared MOU's were sent to JFS. Three or four cases discussed.

d) **Bylaws**

n/a

e) **Family Advisory**

Sharon Tahojod shared that there will be an official meeting in January. Sharon thanked Carol Andregg for her service as a family rep for over 10 years.

f) **Membership**

We have a new member, Rachael Boehm, from Rape Crisis Center. Rhonda Wurgler will be the new Chair Elect for 2018.

g) **Planning**

Mark Trew shared that we met this morning where we discussed service coordination, bridge funding and proposed calendar for 2018 cross cutting topics.

h) **Public Relations**

Krista and Dr. Kaye – will be reviewing the Outreaching Early Intervention budget. Jon Bluebond shared that Dr. Kaye has ideas for the new programming. Anything with the Family First name on it has to go through PR.

i) **Youth Advisory Consortium**

Rhonda Wurgler shared that Marcy Batke presented last month on Early Intervention.

j) **Trauma Informed Care**

Rhonda Wurgler shared that PR articles starting at the beginning of the year. Next meeting will be January 22. Date changed due to the holiday.

7. **Public Comments**

8. **Adjournment**

Kristine Quallich made a motion to adjourn the meeting. Phillip Titterington seconded; the motion passed. The meeting adjourned at 10:42 a.m.

Respectfully submitted by:  
Jane Barnett