

The Family First Council is dedicated to strengthening the Medina County Community by coordinating and supporting health, human and social services.



***MEDINA COUNTY
FAMILY FIRST COUNCIL
AGENDA, NOVEMBER 27, 2019
Page 1 of 2***

- 1) Call to Order, Welcome and Introductions –
- 2) Approval of Council Minutes – October 23, 2019
- 3) Action Items:
 - a.
- 4) **STATE MANDATES**
 - a) Early Intervention –
 - b) Youth Service Coordination –
 - c) Shared Plan –
- 5) Cross Cutting Topic: Shannon Rine, Director, Medina County Public Transit
- 6) **LOCAL COMMITTEE REPORTS**
 - a) Administrative – 3rd Tuesday of the Month – 10:00 a.m. at ADAMH Board Conference Room
Chair, Phillip Titterington
 - b) Adult Advisory Consortium – 1st Monday of the month (every other) – 8:30 a.m. at OOA
Chair, Debbie Kubena-Yatsko
 - c) Bylaws – as needed
Chair, Krista Wasowski
 - d) Family Advisory – 4th Wednesday of the Month – immediately after Council at Health Dept.
Chair, Sharon Tahajod

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Page 2 of 2***

- e) Membership – as needed
Chair, Sharon Tahajod

- f) Planning – as needed
Chair, Rhonda Wurgler

- g) Public Relations – as needed
Chair, Debbie Kubena-Yatsko

- h) Youth Advisory Consortium – 1st Tuesday of the month (every other) – 9 a.m. at the Health Department. Chair, Marcy Fiorella-Batke

- i) Trauma Informed Care – 3rd Monday of the month – 9 a.m. at the Health Department
Co-Chairs, Krista Wasowski and Rhonda Wurgler

- 7) Public Comments

- 8) Adjournment

**Next Meeting: January 22, 9 a.m. at the Medina County Health Department
Cross Cutting Presenter – Stacey Maleckar, Superintendent, Medina County Board of Developmental
Disabilities**



COUNCIL GOALS 2019

- 1.** Family First Council will review and update technology by:
 - a. Seeking to identify purpose and target audience for Family First website.
 - b. Review available options to utilize administrative agent or piggy back on other partner website.
 - c. Identify technology needs, requirements, backup knowledge and planning for future.

- 2.** Youth Service Coordination will be better defined, coordinated, or combined to maximize available resources and serve Medina County families.

- 3.** Council shall participate in a best-practice Shared Plan development process which includes the use of data and information from the Shared Plan workbook, as required by the State of Ohio.



MEDINA COUNTY FAMILY FIRST COUNCIL

MINUTES OF OCTOBER 23, 2019

MEMBERS PRESENT

1. Bedel, Julianne..... Medina District Library
2. Fiorella-Batke, Marcy Medina County Board of Developmental Disabilities/EI
3. Hazeltine, Jessica Recovery Center of Medina County
4. Kipfstuhl, Michelle Medina County Catholic Charities
5. Koran, William Educational Service Center of Medina County
6. Kubena-Yatsko, Debbie Medina Metro Housing
7. Maleckar, Stacey..... Medina County Board of Developmental Disabilities
8. Miller, Tony..... Juvenile Court of Medina County
9. Shema, Timothy Domestic Relations Court of Medina County
10. Simon, Betsy Family Representative
11. Tahajod, Sharon..... Family Representative
12. Titterington, Phillip..... Medina County ADAMH Board
13. Toth, Laura Office for Older Adults, Medina County, Past Chair
14. Wasowski, Krista Medina County Health Department
15. Wurgler, Rhonda Children's Center of Medina County - Chair

GUESTS PRESENT

1. Sass, Kate Battered Women's Shelter, Rape Crisis Center
2. Croftcheck, Kim Community Action Wayne/Medina County
3. Hlasko, Bob Medina County ESC
4. Cox, Tammy Medina County Catholic Charities
5. Robinson, Stefanie Hope Recovery Community

STAFF PRESENT

1. Mainzer, Lydia Council Coordinator

1. Call to Order, Welcome and Introductions – Rhonda Wurgler, Council Chair

The meeting was called to order at 9:08 a.m. by Ms. Rhonda Wurgler, Chair.

2. Approve Council Minutes from September 25, 2019

Ms. Krista Wasowski made a motion to approve the minutes; Ms. Laura Toth seconded. The motion passed and the September Council Minutes were approved.

3. Action Item(s)

a. Proposed: Allow the FFC Chair to enter into an agreement with Medicaid.

- Mr. Phillip Titterington informed the Council that the State has an \$8 million budget allocated for Multi-System Youth Applications. This agreement would help youth involved in service coordination.
- Quorum was met with these members: Ms. Michelle Kipfstuhl, Ms. Kristine Quallich via phone, and Ms. Kim Croftcheck filling in for Ms. Kristin Kerr as a Community Action Wayne/Medina County representative.
- Ms. Debbie Kubena-Yatsko made a motion to approve the action item; Mr. Tony Miller seconded. The motion passed and the FFC Chair will complete paperwork needed for an agreement with Medicaid.

4. STATE MANDATES

a) Early Intervention, Marcy Fiorella-Batke, EI Program Coordinator

The September EI Report was included in the Council Packet. Ms. Marcy Fiorella-Batke shared that Medina County's EI Regional Consultant, Ms. Karen Kincaid, has a site visit on Thursday, October 24. Ms. Lydia Mainzer will be attending the site visit.

b) Youth Service Coordination, Lydia Mainzer, Council Coordinator

Ms. Lydia Mainzer will be reporting Service Coordination reports on behalf of Ms. Jeannie Bunch at

Admin, Youth Advisory, and Council meetings. The report included that Ms. Jeannie Bunch has two current cases (lower level), provided resources to five families, made two face-to-face home visits, and assisted one child in getting a voucher from Prevent Blindness Ohio to replace broken glasses.

c) **Shared Plan, Rhonda Wurgler, Council Chair**

Ms. Rhonda Wurgler, Chair, reported that everything for the Shared Plan was submitted.

5. **Cross Cutting Topic –**

Ms. Stefanie Robinson, Executive Director, came and spoke about the newly opened Hope Recovery Center (HRC). HRC's core strategies include: peer based and other recovery support services and activities, public education and awareness, and policy advocacy. She said their open house was a huge success and they have been tracking roughly 250-300 visitors per week. HRC offers a variety of group classes, numerous treatment placements, and different pathway meetings. Ms. Stefanie Robinson encourages everyone to stop by for a tour.

- HRC Location: 200 Highland Dr. Medina, OH, 44256.

- HRC Hours: Monday-Friday 10 a.m. – 9 p.m. Saturday: 10 a.m. – 4 p.m. Sunday: 10 a.m. – After Browns Game

6. **LOCAL COMMITTEE REPORTS**

a) **Administrative, Phillip Titterington, Chair**

Mr. Phillip Titterington shared that Admin is suggesting that the Bylaws Committee help with a FFC record retention policy. Ms. Krista Wasowski also encouraged subcontractors who own records to get involved.

b) **Adult Advisory Consortium, Debbie Kubena-Yatsko Chair**

The next meeting is November 4th at 8:30 a.m. at the Office for Older Adults.

c) **Bylaws, Krista Wasowski, Chair**

N/A

d) **Family Advisory, Sharon Tahajod, Chair**

Ms. Sharon Tahajod gave a brief history of the Special Needs Fund and how the funds have previously been used for. The Special Needs Fund has an approximate balance of \$390.00.

e) **Membership, Sharon Tahajod, Chair**

Ms. Sharon Tahajod reminded the Council to bring their completed election ballots to the November meeting. Ballots could be sent to either Ms. Sharon Tahajod or Ms. Lydia Mainzer ahead of time as long as the individual's name was not written on the ballot.

f) **Planning, Rhonda Wurgler, Chair**

N/A

g) **Public Relations, Debbie Kubena-Yatsko, Chair**

N/A

h) **Youth Advisory Consortium, Marcy Fiorella-Batke, Chair**

Ms. Marcy Fiorella-Batke shared that YAC will continue to meet on Tuesdays. Additionally, Ms. Lydia Mainzer will continue to report on Service Coordination on behalf of Ms. Jeannie Bunch.

i) **Trauma Informed Care, Rhonda Wurgler and Krista Wasowski Co-Chairs**

TIC met on Monday, October 21st. They are still working on their video series project and will be continuing victim response training. Next meeting is November 18th, at 9 a.m. at the Health Department.

7. **Public Comments**

Election Day is November 5th and Council Members were reminded to go vote.

8. **Adjournment**

Mr. Tony Miller made a motion to adjourn the meeting; Mr. Phillip Titterington seconded. The motion was passed and the meeting was adjourned at 10:03 a.m.

Meeting minutes submitted by: Lydia Mainzer

EARLY INTERVENTION FY 2019-2020 SUMMARY TOTAL SERVED



	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APRIL	MAY	JUNE	TOTAL
Number of referrals	25	27	31	35	0	0	0	0	0	0	0	0	118
Number of evaluations completed	22	23	19	25	0	0	0	0	0	0	0	0	89
Number of children eligible	15	19	16	16	0	0	0	0	0	0	0	0	66
Number of families accepting service	14	19	19	14	0	0	0	0	0	0	0	0	66
Number of children exiting	33	34	34	43	0	0	0	0	0	0	0	0	144
Number of children Part B eligible	8	14	6	16	0	0	0	0	0	0	0	0	44
Complaint/ Due Process	0	0	0	0									
SC Caseload #	253	265	261	258									

Comments:

Awaiting additional funding from governor's budget. Referrals continue to increase. Site visit by regional DODD consultant completed 10/24/19; positive comments regarding team processes.

Report Submitted by: **Marcy Fiorella Batke, MS, CCC/SLP**
Early Intervention Coordinator / Contract Manager

ADMINISTRATIVE COMMITTEE of Medina County Family First Council Meeting

Date: October 15, 2019

Time: 10:00 a.m.

Chair: Phillip Titterington

In Attendance

- Phillip Titterington, Krista Wasowski, Laura Toth, Tony Miller, Stacey Maleckar, Sharon Tahajod, Jeff Allen, and Lydia Mainzer.

Approval of Minutes

- September 17, 2019 meeting minutes were presented. Ms. Sharon Tahajod motioned to approve the minutes, Ms. Laura Toth seconded. Motion passed and minutes were approved.

September Financial Reports

- The Committee reviewed the September Financial Reports generated by the Medina County Finance Department. There were a couple questions that require follow-up. Including, money we are waiting on from the state, receiving funds for EI receipts, and how accurate the financial report is.

FFC Public Records Retention Policy

- The Committee approved a request from Ms. Michelle Kipfstuhl to relocate files from CC to DD.
- Moving forward with the FFC Public Records Retention Policy, it was suggested that we go through Ms. Rhonda Beck to make a request to the County Commissioners to destroy FFC records. It was then mentioned that help should be requested from the County Prosecutor to create a retention policy. Ultimately, Mr. Tony Miller suggested that the FFC Bylaws Committee work with the County to create a FFC Public Records Retention Policy.

Service Coordination Report

- Ms. Lydia Mainzer reported Service Coordination on behalf of Ms. Jeannie Bunch.
- Ms. Krista Wasowski will talk to Ms. Jeannie Bunch about including higher level (ICAT) stats in the Service Coordination Report. Ms. Sharon Tahajod mentioned the idea of including trends in the reports.

- Ms. Krista Wasowski suggested that Ms. Aimee Matusik and Ms. Jeannie Bunch meet to discuss what information is and isn't required for Service Coordination.
- ICAT Admin proposed working with Alternative Paths on a pilot program for lower service coordination phone call referrals. They are in the process of conceptualizing the idea and working on phrasing. Future discussion needed.

IT Discussion

- Ms. Krista Wasowski confirmed that the Health Department will put the GoDaddy website domain renewal on their credit card and will invoice FFC.
- Ms. Rhonda Wurgler is looking to work with the Health Department's IT for FFC. Office 365, old saved files, and cancelling back-up payments will be investigated. Ms. Rhonda Wurgler will be working with Ms. Lydia Mainzer on moving forward.

Miscellaneous Items

- Ms. Sharon Tahajod is finalizing the election slate for November's Council Meeting. She will be working with Ms. Lydia Mainzer on election reminders and collecting any ballots sent via mail.

Action Items for Council

- Mr. Phillip Titterington will be asking for the FFC Council's vote on a Medicaid Agreement that would allow us to apply for Multi-System Youth Funding and Technical Assistance.

Next Meeting

November 19, 2019 at 10:00am, ADAMH Board Conference Room.

Adjourn

Ms. Laura Toth made a motion to adjourn the meeting, Ms. Stacey Maleckar seconded. Motion passed and meeting was adjourned at 11:16 a.m.

Family Advisory Committee

Meeting Minutes – September 25, 2019

Medina County Health Department

Present: Betsy Simon, Sharon Tahajod

1. Betsy and Sharon voted to approve the minutes from the June 25, 2019 FAC meeting.
2. A short discussion was held about soliciting feedback from families, including families in EI and YSC.
3. The next meeting will be October 22, at the Health Department at @11:00.

Respectfully submitted by

Sharon Tahajod, Family Advisory Committee Chair