



MEDINA COUNTY FAMILY FIRST COUNCIL

MINUTES OF JUNE 26, 2018

MEMBERS PRESENT

1.	Bluebond, Jon	Medina County Board of Developmental Disabilities
2.	Cooke, Kristin	Head Start
3.	Felton, Jeff.....	Job and Family Services
4.	Kipfstuhl, Michelle	Catholic Charities
5.	Koran, William	Educational Service Center
6.	Kubena-Yatsko, Debbie	Medina Metro Housing
7.	Lafey, Theresa	Medina District Library
8.	Miller, Tony.....	Medina County Pleas Court
9.	Ngozi, Hasani.....	Ohio Department of Youth Services
10.	Parzych, Cheryl.....	United Way of Medina County
11.	Quallich, Kristine	Medina City Schools
12.	Robinson, Karla.....	Family Representative and Project: Learn of Medina
13.	Shema, Timothy	Domestic Relations Court
14.	Simon, Betsy	Early Intervention
15.	Tahajod, Sharon.....	Family Representative
16.	Titterington, Phillip.....	ADAMH Board
17.	Toth, Laura.....	Office for Older Adults, Chair

GUESTS PRESENT

Jess Hazeltine..... Recovery Center of Medina County

STAFF PRESENT

Barnett, Jane..... Council Coordinator

1. Call to Order, Welcome and Introductions –

Laura Toth called the meeting to order at 9:06 a.m.

2. Approval of Council Minutes -

Minutes for May and June will be approved at the August 28 meeting.

3. Action Items –

- A motion to approve the Early Intervention Budget for FY19 was made by Theresa Laffey and seconded by Kristine Quallich. Jon Bluebond, Michelle Kipfstuhl, and Betsy Simon abstained. The motion passed.
- A motion to approve the Administrative Budget for FY19 was made by Will Koran and Cheryl Parzych seconded the motion. Michelle Kipfstuhl abstained. The motion passed.
- A motion to approve the FY19 Contract between Catholic Charities and Medina County Family First was made by Debbie Kubena-Yatsko and seconded by Phillip Titterington. Michelle Kipfstuhl and Betsy Simon abstained. The motion passed.

- A motion to approve the FY19 contract between Medina County Board of Developmental Disabilities and Medina County Family First was made by Jeff Felton and seconded by Sharon Tahajod. Jon Bluebond, Betsy Simon and Michelle Kipfstuhl abstained. The motion passed.
- A motion to approve the FY19 contract between Medina County Health Department and Medina County Family First was made by Kristine Quallich and seconded by Phillip Titterington. Betsy Simon and Michelle Kipfstuhl abstained. The motion passed.
- A motion to approve the FY19 contract between Jane Barnett and Medina County Family First was made by Jeff Felton and seconded by Sharon Tahajod. The motion passed.

4. **STATE MANDATES**

a) **Early Intervention – Jon Bluebond**

Jon described the data that was presented on the Early Intervention report.
 26 new referrals in May 2018
 24 Children exiting
 217 Service Coordination Cases in May

The Early Intervention Service Agreement to allow the Commissioners to accept the EI budget amount in the amount of \$395,695 is being signed by resolution today.

Medina will again be receiving Outreach funding in the amount of \$13,807 for the FY19. A resolution will be signed by commissioners today to accept those funds as they come into the county.

b) **Youth Service Coordination – Jane Barnett**

Jane described the data that was presented on Service Coordination report.
 Four youth are in service coordination as of May 30 and one new referral.

Jane shared that the State is conducting a Service Coordination class which is being held Thursday, June 28 that she will be attending.

c) **Shared Plan - N/A**

5. **Cross Cutting Topic –**

Gail Houck from Alternative Paths spoke about the Opiate Task Force that has been up and going since November 2017. Funding comes from the state and from the Medina County Adahm Board. The program is modeled off of the Cuyahoga Falls program. Gail shared the referral process and a basic overview of the program. Statistics reveal a decline in opiates but an uprise in meth and cocaine. Funding is for opiates. So, training is being provided at the jail to utilize resources. For further details go to:

<https://www.alternativepaths.org/>.

6. **LOCAL COMMITTEE REPORTS**

a) **Administrative – Phillip Titterington Chair:**

The contracts and budgets that were our action items today were discussed at the last Admin meeting. We also discussed expense adjustments in the amount of \$360. In addition, an adjustment was made out of the Early Intervention Outreach funds in the amount of \$715 to move funds from the Postage line item to the advertising line item. Phillip thanked Laura Toth for her work in putting together the contracts for Early Intervention and working with Jane, as well as working with the flat funding.

- b) **Adult Advisory Consortium – Debbie Kubena – Yasko chair**
No meeting in June, next meeting will be July 2.
- c) **Adult Service Coordination – Laura Toth – N/A**
- d) **Bylaws – Krista Wasowski**
By-laws is scheduled to meet June 18. Once a draft is completed, it will be proposed to Council.
- e) **Family Advisory – Sharon Tahajod**
Family Rep recruiting is a focus.
- f) **Membership – Sharon Tahajod**
Beginning in August, letters will go out to recruit for non-family reps and agencies. New reps can apply in September for election in November.
- g) **Planning – Laura Toth – N/A**
Survey will be presented in August. Planning will meeting before August FFC meeting.
- h) **Public Relations – Debbie Kubena Yatso – N/A**
- i) **Youth Advisory Consortium – Michelle Kipfstuhl**
There is no meeting in July. Every meeting has had a guest speaker. There was a brief discussion on the need and usefulness on using YAC as a means to review FFC Service Coordination cases.
- j) **Trauma Informed Care – Rhonda Wurgler**
Kristine Quallich shared that we reviewed resources for schools and the discussion of a link with the Family First website.

Comments from the Chair

Effective July, both TIC and YAC will be responsible for meeting scheduling, informing committee members on items and the taking of minutes. Due to Jane's increase in service coordination, we are trimming her other duties. Her core administrative duties will be with full council, the administrative committee and the planning committee. We did this with other committees (such as tAAC) so this is a continuation of streamlining duties of the coordinator. I wanted to make sure both committees had time to put a call out to discuss secretarial duties of the committee at the July meetings.

7. Public Comments

Laura Toth shared that she attended a celebration for Theresa Laffey's retirement from Medina District Library after 30 years of Service.

Theresa Laffey formerly resigned from Medina County Family First today, June 26, 2018.

8. Adjournment

Kristine Quallich made a motion to adjourn the meeting. Karla Robinson seconded.
The meeting adjourned at 10:20 a.m.

Minutes respectfully submitted by Jane Barnett