

The Family First Council is dedicated to strengthening the Medina County Community by coordinating and supporting health, human and social services.



***MEDINA COUNTY
FAMILY FIRST COUNCIL
AGENDA, SEPTEMBER 25, 2019
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- 1) Call to Order, Welcome and Introductions –Rhonda Wurgler, Chair
- 2) Approval of Council Minutes – August 28, 2019
- 3) Finance Report
- 4) **STATE MANDATES**
 - a) Early Intervention –
 - b) Youth Service Coordination –
 - c) Shared Plan –
- 5) Cross Cutting Topic: Human Services Levy
- 6) **LOCAL COMMITTEE REPORTS**
 - a) Administrative – 3rd Tuesday of the Month – 10:00 a.m. at ADAMH Board Conference Room
Chair, Phillip Titterington
 - b) Adult Advisory Consortium – 1st Monday of the month (every other) – 8:30 a.m. at OOA
Chair, Debbie Kubena-Yatsko
 - c) Bylaws – as needed
Chair, Krista Wasowski
 - d) Family Advisory – 4th Wednesday of the Month – immediately after Council at Health Dept.
Chair, Sharon Tahajod

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- e) Membership – as needed
Chair, Sharon Tahajod

- f) Planning – as needed
Chair, Rhonda Wurgler

- g) Public Relations – as needed
Chair, Debbie Kubena-Yatsko

- h) Youth Advisory Consortium – 1st Tuesday of the month (every other) – 9 a.m. at the Health Department. Chair, Marcy Fiorella-Batke

- i) Trauma Informed Care – 3rd Monday of the month – 9 a.m. at the Health Department
Co-Chairs, Krista Wasowski and Rhonda Wurgler

- 7) Public Comments

- 8) Adjournment

**Next Meeting: October 23, 9 a.m. at the Medina County Health Department
Cross Cutting Presenter – Stefanie Robinson, OhioGuidestone, Hope Recovery Community and
Highland House**



COUNCIL GOALS

2019

1. Family First Council will review and update technology by:
 - a. Seeking to identify purpose and target audience for Family First website.
 - b. Review available options to utilize administrative agent or piggy back on other partner website.
 - c. Identify technology needs, requirements, backup knowledge and planning for future.

2. Youth Service Coordination will be better defined, coordinated, or combined to maximize available resources and serve Medina County families.

3. Council shall participate in a best-practice Shared Plan development process which includes the use of data and information from the Shared Plan workbook, as required by the State of Ohio.



MEDINA COUNTY FAMILY FIRST COUNCIL

MINUTES OF AUGUST 28, 2019

MEMBERS PRESENT

1. Bedel, Julianne Medina District Library
2. Benza, Amy Cornerstone Wellness
3. Felton, Jeffery Medina County Job and Family Services
4. Fiorella-Batke, Marcy Medina County Early Intervention/YAC
5. Kerr, Kristen Community Action Wayne/Medina
6. Kipfstuhl, Michelle Medina County Catholic Charities
7. Koran, Will Medina County ESC
8. Kubena-Yatsko, Debbie Medina Metro Housing
9. Maleckar, Stacey Medina County Board of DD
10. Miller, Tony Medina County Juvenile Court – Co-Chair
11. Quallich, Kristine Medina City Schools
12. Regino, Cathy Parent Rep
13. Romain, Melissa Ohio Guidestone
14. Shema, Timothy Domestic Relations Court
15. Simon, Betsy Parent Representative/Early Intervention
16. Tahajod, Sharon Parent Representative
17. Titterington, Phillip Medina County ADAMH Board
18. Toth, Laura Medina County Office of Older Adults
19. Wasowski, Krista Medina County Health Department
20. Wurgler, Rhonda Children’s Center of Medina County - Chair

GUESTS PRESENT

1. Bob Lasko Medina County ESC
2. Kate Sass Battered Women’s Shelter, Rape Crisis Center
3. Lauri Larabee Bellefaire
4. Rev. Robin Dillon Leroy United Methodist Church – Westfield

STAFF PRESENT

n/a Council Coordinator

1. Call to Order, Welcome and Introductions – Rhonda Wurgler, Council Chair

The meeting was called to order at 9:05 a.m. by Rhonda Wurgler, Chair.

2. Approve Council minutes from June 25, 2019

Ms. Debbie Kubena-Yatsko made a motion to approve the minutes; Ms. Laura Toth seconded. The motion passed.

3. Action Item(s)

a) A motion to approve the Shared Plan FY17-19 was made by Mr. Phillip Titterington with corrections made as identified at the meeting for council survey follow-up. Seconded by Ms. Kris Quallich. The motion passed.

b) A motion to approve the hiring of Lydia Mainzer as the Medina County Family First Council Executive Director effective September 9, 2019 was made by Rhonda Wurgler. Seconded by Tony Miller. The position will be housed at the Health Department 20 hours/week. The interview committee reviewed her qualifications. The motion passed.

c) A motion for the Family First Council to endorse the Medina County Board of DD levy renewal, which will be on the November 2019 ballot, was made by Mr. Will Koran. Seconded by Ms. Krista Wasowski. Motion passed.

4. **STATE MANDATES**

a) **Early Intervention, Marcy Fiorella-Batke, EI Program Coordinator**

- Reports submitted for June and July since Council did not meet in July.
- Neonatal Abstinence Syndrome and lead poisoning are now reasons for automatic EI eligibility.
- EI services can now be identified with in utero diagnosis.
- There is additional funding available to Family First Council after the state budget. Bright Beginnings has responsibility for Child Find, but there are some funds that will come local for this purpose as well. The regional consultant is encouraging Councils to focus on partnering with DJFS.

b) **Youth Service Coordination**

Ms. Krista Wasowski reported that service coordination is operating with a new structure that includes ICAT as part of a seamless program. Jeannie Bunch is the coordinator and will have a report for Council next month. Two active cases were transferred over, but there is limited information available to the service coordinator because of the configuration of the state system. New forms are being developed.

c) **Shared Plan, Rhonda Wurgler**

The new shared plan needs to have baseline data points included. Ms. Krista Wasowski agreed to compile these from the appropriate subcommittee and get the FY20-22 Shared Plan submitted on behalf of Council.

5. **Cross Cutting Topic – Stacey Maleckar, Medina County Board of DD**

Ms. Maleckar is the Superintendent of the County Board of DD. She provided information on the 10year levy renewal that will be on the ballot November 2019. She explained that there has been a 147% increase in EI service demand. The system has transitioned because of changes in Medicaid with adult day services being privatized, but there is still a great responsibility on the Board for waiver funding and EI services. Medina County Board of DD covers 40% of wavier costs with the other 60% drawing down from the federal government. This brings \$5M a year into the county. Windfall School is open and has the goal of transitioning the student back to the home district if possible. The Board of DD is an advocate and a careful steward of public funds. With the changes in the system they have reduced from 195 employees down to 160 employees performed the necessary services. Handouts from the presentation will be included in the minutes of this meeting.

6. **LOCAL COMMITTEE REPORTS**

a) **Administrative, Phillip Titterington, Chair**

- Admin meetings are moving from the County Building to the ADAMH Conference Room in the Human Services building. The meetings will still be held the 3rd Tuesday of the month at 10:00.
- There is a 3-phase plan for Ms. Mainzer's orientation

b) **Adult Advisory Consortium, Debbie Kubena-Yatsko Chair**

The committee met July 1 and was well attended. The group talked about hoarding issues and follow-up projects. They also looked at the Living Well Medina County assessment. The next meeting is September 9th which is one week later than usual due to the holiday.

c) **Bylaws, Krista Wasowski, Chair**

N/A

d) **Family Advisory, Sharon Tahajod, Chair**

-The committee is meeting after Full Council today. They will have a report on the special needs fund for the September meeting.

e) **Membership, Sharon Tahajod, Chair**

- Member applications for next year are going out to those who expressed interest.
- Applications for new members are due October 4.
- Ms. Tahajod confirmed that she received the confirmation of delegation from Mr. Tim Shema.
- Please encourage potential members to attend our next meeting to get a sense of how Council operates.
- We are a public meeting so guests can come at any time, but they would need to be members to vote.

f) **Planning, Rhonda Wurgler, Chair**

The next meeting is September 9th at 1pm at the Health Department to discuss the Shared Plan, follow-up from the FY19 Annual Survey, and to establish cross cutting topics.

g) **Public Relations, Debbie Kubena-Yatsko, Chair**

N/A but the committee is prepared to meet should Council receive client find funding.

h) **Youth Advisory Consortium, Marcy Fiorella-Batke, Chair**

- YAC met August 6th but minutes are not yet available. Next meeting is October 1st.
- The committee would like the youth service coordinator to attend, but Tuesday are the days that ICAT meets. If direct contact with the service coordinator is requested, then YAC will need to consider a change in meeting days.

i) **Trauma Informed Care, Rhonda Wurgler and Krista Wasowski Co-Chairs**

- Committee met August 16th
- Work is progressing on the video series and they are also looking at NAS training for both daycare and elementary school staff

7. **Public Comments**

ADAMH - The ribbon cutting for Hope Recovery Community is September 20th at 2:00. Northland Drive Women's Recovery House has an aggressive timeline for completion.

Childrens Center – There is a child abuse symposium being held on September 20th with 2 social work CEUs

Bellefaire – Group therapy is available in Seville. Children are picked up from school, brought to the center for therapy, and then transported to their home.

DJFS – Mr. Jeff Felton reminded us that kinship childcare costs still present a financial barrier to families taking custody of children. In Medina County the cost is \$800-900/month/child for childcare. PRC funds are able to be used for assistance while they are available, but demand exceeds this resource.

ESC – Mr. Bob Hlasko is new Deputy Superintendent who will assume the position currently held by Mr. Will Koran in August 2020. Mr. Hlasko is a graduate of Cloverleaf High School and is pleased to return to the area.

BWC/RCC – Services are busy with the Battered Women's Shelter being at capacity. September 20th at 4:00 is the ribbon cutting for the new Hope & Healing office at 696 E. Washington

Community Action – Classes started today with enrollment good and only a few openings. A teaching position is open at the Brunswick location.

8. **Adjournment**

Mr. Tony Miller made a motion to adjourn the meeting, Ms. Rhonda Wurgler seconded the motion at 10:40 a.m.

FFC Special Needs Fund

Date	Transaction Description	Transaction Amount	Remaining Balance
01/01/15	Balance Carry Forward from prior years	\$795.77	\$795.77
03/16/15	Deposit - Member Donations	\$135.00	\$930.77
07/07/15	Withdrawal - Pay to Solutions Outings for children in the FIRST program	-\$220.00	\$710.77
11/30/15	Withdrawal- Pay to Catholic Charities Tools needed for clients's welding job	-\$206.42	\$504.35
05/06/16	Withdrawal - Pay to HMG Registration fee for family to attend conference on child's rare illness	-\$350.00	\$154.35
05/24/16	Deposit - Member Donations	\$276.00	\$430.35
08/09/16	Deposit - YAC Member Donations	\$80.00	\$510.35
02/27/17	Withdrawal: Pay via Catholic Charities to Bauer Funeral Home - help with expenses for victim of motorcycle accident	-\$200.00	\$310.35
09/25/17	Withdrawal: tow fee to mechanic for car of single mom of 4 children - C.C. client Mechanic fee paid through other source	-\$185.00	\$125.35
11/06/17	Deposit - Donations from YAC members	\$55.00	\$180.35
11/28/17	Deposit - Donations from FFC Members	\$385.00	\$565.35
12/07/17	Deposit - donation from FFC Member	\$25.00	\$590.35
04/16/18	Withdrawal - Gas Card for OOA client to attend medical appointments	-\$100.00	\$490.35
05/21/18	Withdrawal - help Catholic Charities client with back rent payment	-\$200.00	\$290.35
11/29/18	Deposit, FFC Members	\$267.00	\$557.35
12/05/18	Deposit, FFC Members	\$25.00	\$582.35
12/05/18	Withdrawal to pay Catholic Charities - Daycare for needy Parent	-\$200.00	\$382.35
02/08/19	Deposit, FFC Members	\$10.00	\$392.35

ADMINISTRATIVE COMMITTEE of Medina County Family First Council Meeting

Date: August 20, 2019

Time: 10:00 a.m.

Chair: Phillip Titterington

In Attendance

Approval of Minutes

- The minutes presented from the July 16, 2019 meeting were approved.

Service Coordination

- It was discussed that Ms. Jeannie Bunch, Medina County Health Department, would be fulfilling the Youth Service Coordinator role. It is a part-time position, \$20/hr. + fringe + mileage. Ms. Bunch will hopefully starting around, or before, September 9th.

Family First Council Executive Director Position

- Resolution will need to be discussed with Human Resources.
- The process of the recommendation of candidate to full council was explained.
- Ms. Krista Wasowski said the Executive Director's office could be located at the Medina County Health Department. Plans on moving files and other office supplies were mentioned.
- Executive Director Training Plan:
 - Training would be completed in phases. The first phase would include orientation with either Sharon, or Holly. The second phase would be learning reporting requirements from Mr. Mike Ptaky. The third phase would include training on a local level (visiting local, Medina County agencies.) Fourth, training by visiting neighboring counties. Fifth, visiting the state for guidance.
 - The Regional Coordinator is Ms. Aimee Matusik.
 - Ms. Rhonda Wurgler Wurgler will provide meeting dates and minutes.
 - The position is part-time, \$25/hr with a salary of \$26,000.
 - Jeff will contact Holly Muran to identify the process for the new employee training timesheet, mileage, and time-off requests.

Additional Notes

- Ms. Laura Thoth will call Lara L. regarding the extra FFC copy machine and the possible transfer.

- Mr. Mike Ptaky needs a copy of FY2020 FFC.

Outstanding Items

- FCSC needs service tracking grid by August 15.
- The Service Coordinator will be reporting with Fidelity.
- Recommend candidate for the Executive Director position.

Action Items for Council

- A Service Coordination contract with the Health Department is not needed for Ms. Jeannie Bunch's position.
- It was recommended that Ms. Lydia Mainzer fill the FFC Executive Director position.
- Council minutes are to be checked regarding the updates of the SY 17-19 Shared Plan.

Next Meeting

September 17, 2019 at 10:00am, ADAMH Board Conference Room.

Adjourn



Medina County Family First Council

Trauma Informed Care

July 15, 2019

Attending:

1. **Welcome and Introductions**
2. **Approval of minutes**
3. **Project Updates**

Neonatal Abstinence Syndrome

Krista sent out NAS information to the committee.

Rhonda reached out to Kris Quallich to see what the Medina Schools were seeing in terms of NAS-related issues. There was discussion at the meeting about the Medina County Interagency Agreement which is between all county school districts, MCBDD, the Medina County ESC, Medina County Job and Family Services, the Medina County Mental ADAHM Board, Opportunities for Ohioans with Disabilities, and several community partner agencies.

Melissa reported that the United Way is interested in understanding more about the mental health needs of the county and trying to figure out what people need. It was suggested that United Way could be a vehicle to bring partners together, but others felt that is the role of committee and Family First Council.

Early childhood staff need training. There is a Whole Child Matters grant that Sarah Jackson is willing to contact. In order to get early childhood staff we will need to offer Step Up To Quality points/hours. Timing also matters because during the day staff are busy working with children. The Childrens League in Columbus did a one day session. The idea of a webinar was considered since it provides flexibility.

The committee discussed how an NAS diagnosis is made. It was agreed that under diagnosis is likely at an early age, but once behaviors develop this could lead to one.

It was suggested that NAS be considered for a Family First Council cross cutting topic.

Domestic Violence/Rape Crisis – Kate reported that a request has been made to the Medina County Police Chiefs for copies of domestic violence/assault reports. The agency is trying to be proactive in its approach. Work continues on agreements with emergency rooms.

Video series – Krista and Melissa Pearce reported that they are continuing to work with the first tier video topics to secure speakers. The Health Department has a 12 week marketing intern who is available to record the interviews and assist the committee with setting up a YouTube channel.

Media Outreach – no report

4. Scheduled Trainings -

The National Institute for Trauma and Loss is hosting a summer training series. Information can be found at this website <http://www.ohiochildrensalliance.org/events/childhood-trauma-institute/tlc-trauma-loss/>. Full day sessions July 29-31 and August 13-14 with separate registrations for each day. Resiliency, sensory interventions, and healing trauma are some of the topics this year.

September 20th is a child abuse symposium being held at Medina Hospital.

5. General Discussion

Rape Crisis is moving to 696 E. Washington Street.
Rhonda reminded everyone of the Nate Vermote Run to Freedom on July 28th

6. Next Meeting

7. Krista Wasowski made a motion to adjourn the meeting at 10:25 a.m. Rhonda Wurgler seconded the motion.