

The Family First Council is dedicated to strengthening the Medina County Community by coordinating and supporting health, human and social services.



***MEDINA COUNTY  
FAMILY FIRST COUNCIL  
AGENDA, AUGUST 28, 2019  
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- 1) Call to Order, Welcome and Introductions –Rhonda Wurgler, Chair
- 2) Approval of Council Minutes – June 25, 2019
- 3) Annual Council Survey
- 4) Action Items:
  - a) Recommend Lydia Mainzer to fill the FFC Executive Director’s Position.
  - b) Approve 17-19 Shared Plan update.
  - c) Endorsement of Medina County Board of Developmental Disabilities
- 5) **STATE MANDATES**
  - a) Early Intervention – Marcy Fiorella-Batke
  - b) Youth Service Coordination –
  - c) Shared Plan – Jane Barnett
- 6) Cross Cutting Topic: Medina County Board of Development Disabilities Levy
- 7) **LOCAL COMMITTEE REPORTS**
  - a) Administrative – 3<sup>rd</sup> Tuesday of the Month – 10:00 a.m. at Administration Building  
Chair, Phillip Titterington
  - b) Adult Advisory Consortium – 1<sup>st</sup> Monday of the month (every other) – 8:30 a.m. at OOA  
Chair, Debbie Kubena-Yatsko
  - c) Bylaws – as needed  
Chair, Krista Wasowski

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- d) Family Advisory – 4<sup>th</sup> Wednesday of the Month – immediately after Council at Health Dept  
Chair, Sharon Tahajod
- e) Membership – as needed  
Chair, Sharon Tahajod
- f) Planning – as needed –  
Chair, Rhonda Wurgler
- g) Public Relations – as needed  
Chair, Debbie Kubena-Yatsko
- h) Youth Advisory Consortium – 1<sup>st</sup> Tuesday of the month (every other) – 9 a.m. at the Health  
Department. Chair, Marcy Fiorella-Batke
- i) Trauma Informed Care – 3<sup>rd</sup> Monday of the month – 9 a.m. at the Health Department  
Co-Chairs, Krista Wasowski and Rhonda Wurgler
- 8) Public Comments
- 9) Adjournment

**Next Meeting: September 25, 9 a.m. at the Medina County Health Department  
Cross Cutting Presenter – Human Services Levy**



# COUNCIL GOALS

## 2019

1. Family First Council will review and update technology by:
  - a. Seeking to identify purpose and target audience for Family First website.
  - b. Review available options to utilize administrative agent or piggy back on other partner website.
  - c. Identify technology needs, requirements, backup knowledge and planning for future.
  
2. Youth Service Coordination will be better defined, coordinated, or combined to maximize available resources and serve Medina County families.
  
3. Council shall participate in a best-practice Shared Plan development process which includes the use of data and information from the Shared Plan workbook, as required by the State of Ohio.



# **MEDINA COUNTY FAMILY FIRST COUNCIL**

## **MINUTES OF JUNE 25, 2019**

### **MEMBERS PRESENT**

- |     |                             |  |
|-----|-----------------------------|--|
| 1.  | Allen, Jeffrey .....        | Alternative Paths                          |
| 2.  | Bedel, Julianne.....        | Medina District Library                    |
| 3.  | Felton, Jeffery .....       | Medina County Job and Family Services      |
| 4.  | Fiorella-Batke, Marcy ..... | Medina County Early Intervention/YAC       |
| 5.  | Hazeltine, Jessica .....    |  |
| 6.  | Kasten-Krause, Melanie..... | SHC/The Arc                                |
| 7.  | Kipfstuhl, Michelle .....   | Medina County Catholic Charities           |
| 8.  | Kubena-Yatsko, Debbie ..... | Medina Metro Housing                       |
| 9.  | Miller, Tony.....           | Medina County Juvenile Court – Co-Chair    |
| 10. | Ngozi, Hasani.....          | Department of Youth Services               |
| 11. | Parzych, Cheryl.....        | United Way of Medina County                |
| 12. | Quallich, Kristine .....    | Medina City Schools                        |
| 13. | Shema, Timothy .....        | Domestic Relations Court                   |
| 14. | Simon, Betsy .....          | Parent Representative/Early Intervention   |
| 15. | Tahajod, Sharon.....        | Parent Representative                      |
| 16. | Titterington, Phillip.....  | Medina County ADAMH Board                  |
| 17. | Toth, Laura.....            | Medina County Office of Older Adults       |
| 18. | Wasowski, Krista.....       | Medina County Health Department            |
| 19. | Wurgler, Rhonda .....       | Children’s Center of Medina County - Chair |

### **GUESTS PRESENT**

- |    |                     |  |
|----|---------------------|--|
| 1. | Kim Croftcheck..... | Community Action Wayne, Medina               |
| 2. | Kate Sass.....      | Battered Women’s Shelter, Rape Crisis Center |

### **STAFF PRESENT**

- |    |                    |                     |
|----|--------------------|---------------------|
| 1. | Barnett, Jane..... | Council Coordinator |
|----|--------------------|---------------------|

### **1. Call to Order, Welcome and Introductions – Rhonda Wurgler, Council Chair**

The meeting was called to order at 9:04 a.m. by Rhonda Wurgler, Chair.

### **2. Approve Council minutes from May 28, 2019**

Mr. Phillip Titterington made a motion to approve the minutes; Ms. Kris Quallich seconded. The motion passed. Ms. Melanie Kasten-Krause and Ms. Kris Quallich abstained.

### **3. Action Item(s)**

a) A motion to approve the Administrative Budget for FY20 was made by Ms. Laura Toth and seconded by Ms. SharonTahajod. The motion passed.

b) A motion to recommend endorsement of the Human Services levy, to be placed on the November 5, 2019 ballot was made by Mr. Phillip Titterington and seconded by Ms. Debbie Kubena-Yasko. The motion passed.

4. **STATE MANDATES**

a) **Early Intervention, Marcy Fiorella-Batke, EI Program Coordinator**

-A full time staff person resigned, caseload was re-distributed.

-The Nurse evaluator will not be carrying a caseload as had been plan, thus the two teams are not equitable.

b) **Youth Service Coordination, Jane Barnett, Council Coordinator**

13 youth were serviced in FY19.

Active cases will be transferred over to the Health Department for FY20.

c) **Shared Plan, Jane Barnett, Council Coordinator,**

Council discussed the Annual Survey. Ms. Rhonda Wurgler will be discussing the survey with the Planning members as well as gathering data for the Shared Plans.

Comments in regard to the annual survey can be directed to Ms. Laura Toth.

5. **Cross Cutting Topic – Gail Houk, The Suicide Coalition**

Ms. Gail Houk gave a PowerPoint presentation on Suicide Coalition. She passed out Coasters and Informational Stickers that are being distributed throughout Medina County. Cornerstone of Ohio in Brecksville is a grief support agency that Medina County is partnering with. Ms. Houk ended by playing the Stomp out Suicide Video Contest.

6. **LOCAL COMMITTEE REPORTS**

a) **Administrative, Phillip Titterington, Chair**

-The budget was discussed.

-Applicants still are being accepted for the Executive Director position.

-Possible marketing campaign needed to address the family representative shortage, and PR needed.

-Council meetings will be changed from Tuesdays to Wednesday.

b) **Adult Advisory Consortium, Debbie Kubena-Yatsko Chair**

July 1 will be the next meeting.

c) **Bylaws, Krista Wasowski, Chair**

N/A

d) **Family Advisory, Sharon Tahajod, Chair**

-August 28 will be the next meeting, a night meeting may be scheduled in September to accommodate the parent representatives.

-Ms. Betsy Simon will be the contact for Special Needs while Sharon is out of town this Summer.

e) **Membership, Sharon Tahajod, Chair**

-Mr. Mark Baggs resigned.

-Applications for new members will be accepted between September 1 and October 4

-Wadsworth representation is needed.

f) **Planning, Rhonda Wurgler, Chair**

A meeting will be scheduled to review the Shared Plan which includes the Annual Survey for FY19.

g) **Public Relations, Debbie Kubena-Yatsko, Chair**

N/A

h) **Youth Advisory Consortium, Marcy Fiorella-Batke, Chair**

i) **Trauma Informed Care, Rhonda Wurgler and Krista Wasowski Co-Chairs**

7. **Public Comments**

8. **Adjournment**

Mr. Tony Miller made a motion to adjourn the meeting, Ms. Rhonda Wurgler seconded the motion at 10:40 a.m.

**EARLY INTERVENTION FY 2019-2020  
SUMMARY TOTAL SERVED**



	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APRIL	MAY	JUNE	TOTAL
Number of referrals	25	0	0	0	0	0	0	0	0	0	0	0	25
Number of evaluations completed	22	0	0	0	0	0	0	0	0	0	0	0	22
Number of children eligible	15	0	0	0	0	0	0	0	0	0	0	0	15
Number of families accepting service	14	0	0	0	0	0	0	0	0	0	0	0	14
Number of children Part B eligible	8	0	0	0	0	0	0	0	0	0	0	0	8
Number of children exiting	33	0	0	0	0	0	0	0	0	0	0	0	33
Complaint/ Due Process	0												
SC Caseload #	253												

**Comments:**

Anticipated increase in funding as governor's budget more than doubled the amount of money allocated 0-3 services but not sure how that will come down to county levels.

Report Submitted by: Marcy Fiorella Batke, MS, CCC/SLP  
Early Intervention Coordinator / Contract Manager

**EARLY INTERVENTION FY 2018-2019**  
**SUMMARY TOTAL SERVED**



	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APRIL	MAY	JUNE	AVERAGE
Referrals	18	24	25	26	19	16	25	18	36	41	34	16	24.8
New referrals	18	24	23	26	19	15	24	16	36	32	34	16	NA
Transfers	0	0	2	0	0	1	1	2	0	2	0	4	NA
Evaluations	20	22	20	14	26	14	17	20	22	36	26	25	21.8
Children eligible	15	20	14	11	24	12	17	15	21	21	23	16	17.4
By DX	0	0	2	0	2	1	2	2	1	0	1	0	NA
By ICO	3	4	4	3	2	2	3	0	2	1	0	2	NA
Accepting services	13	20	14	11	23	12	17	15	21	21	19	11	16.4
Children exiting	21	20	18	24	24	21	31	27	16	37	23	20	23.5
Part B Eligible	0	0	6	6	8	5	7	7	4	12	4	3	5.2
Due Process	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>SC Caseload #</b>	<b>218</b>	<b>223</b>	<b>225</b>	<b>235</b>	<b>227</b>	<b>229</b>	<b>230</b>	<b>229</b>	<b>251</b>	<b>253</b>	<b>267</b>	<b>261</b>	<b>237.3333</b>

Comments:

Report Submitted by: **Marcy Fiorella Batke, MS, CCC/SLP**  
**Early Intervention Coordinator / Contract Manager**



FY 2019 FAMILY FIRST COUNCIL ADMINISTRATIVE BUDGET  
 JULY 1, 2018 TO JUNE 30, 2019  
 (STATUS AS OF 6/30/19)

FUND #5030-4105

ADMINISTRATIVE REVENUE				
	Budgeted	Actual		
	Annual Amt.	Receipts YTD	Variance	% Collected
7/1/18- FY19 Cash Balance carryforward*	\$70,201.72	\$70,201.72	\$0.00	100.00%
<b>FY2019 Receipts:</b>				
ADAMH Board-Administrative Contribution	\$6,750.00	\$6,750.00	\$0.00	100.00%
Health Department-Administrative Contribution	\$6,750.00	\$6,750.00	\$0.00	100.00%
MCBDD Board-Administrative Contribution	\$6,750.00	\$6,750.00	\$0.00	100.00%
Job & Family Services-Administrative Contribution	\$6,750.00		-\$6,750.00	0.00%
Juvenile Court-Administrative Contribution	\$6,750.00	\$6,750.00	\$0.00	100.00%
State Family First Council Grant -OCBF (5030-0602)	\$15,750.00	\$15,750.00	\$0.00	100.00%
Misc Other Receipts-(Emergency Special Needs Fund "as needed for clients"-donations received)	\$0.00	\$302.00	\$302.00	#DIV/0!
FCSS Service Coordination Reimbursement (Transfer invoices from FCSS)(.45 remaining bal in FCSS FY18)	\$10,000.00	\$6,650.45	-\$3,349.55	66.50%
<b>Total Receipts</b>	\$59,500.00	\$49,702.45	-\$9,797.55	83.53%
<b>Total Available</b>	\$129,701.72	\$119,904.17	-\$9,797.55	92.45%
ADMINISTRATIVE EXPENSES				
Expense Categories	Budgeted Annual Amt	Actual Expended YTD	Balance	% Expended
FFC Coordinator Services (27 hrs week)	\$36,300.00	\$33,275.00	\$3,025.00	91.67%
FFC Coordinator Travel	\$2,000.00	\$988.50	\$1,011.50	49.43%
Supplies	\$1,200.00	\$426.15	\$773.85	35.51%
IT Expenses	\$1,500.00	\$885.02	\$614.98	59.00%
Public Relations	\$500.00		\$500.00	0.00%
Parent Expenses	\$500.00	\$550.00	-\$50.00	110.00%
Internet Expense	\$1,000.00	\$743.25	\$256.75	74.33%
Phone Expense for Coordinator	\$200.00	\$191.76	\$8.24	95.88%
Other Misc.Ex-(Membership fees, Meeting Ex, FFC Audit,Needs Assessment,Shipping ex.etc..)	\$2,800.00	\$744.00	\$2,056.00	26.57%
Misc. Ex- Emergency Special Needs Fund "as needed for clients" donation expense	\$0.00	\$200.00	-\$200.00	#DIV/0!
Copier Maintenance	\$500.00	\$222.43	\$277.57	44.49%
Postage	\$200.00		\$200.00	0.00%
<b>Total Expenses</b>	\$46,700.00	\$38,226.11	\$8,473.89	81.85%
<b>Administrative Fund Cash Balance Amt.</b>		<b>\$81,678.06</b>		

08/20/2019

Medina County Finance Dept

\*Note: FY18 FFC Ending balances change due to July activity/August activity, hence FY19 FFC beginning balances change for August/September 2018.

Note: 8/2018 Appropriation transfer-\$200 moved into 5030-0616 Phone Ex from 5030-0610 Other Misc. Ex.(phone ex.moved from internet to new phone line item.)