



MEDINA COUNTY FAMILY FIRST COUNCIL

MINUTES OF AUGUST 28, 2018

MEMBERS PRESENT

1.	Mark Baggs	Salvation Army
2.	Jon Bluebond	Medina County Board of Developmental Disabilities
3.	Felton, Jeffrey	Medina County Job and Family Services
4.	Kasten-Krause, Melanie	SHC / The ARC
5.	Kipfstuhl, Michelle	Catholic Charities
6.	Koran, William	Medina County ESC
7.	Kubena-Yatsko, Debbie	Medina Metro Housing
8.	Mattie, Matthew	Medina City Schools
9.	Miller, Tony	Juvenile Court
10.	Ngozi, Hasani	Ohio Department of Youth Services
11.	Nowak, Brian	Medina County Drug Abuse Commission
12.	Parzych, Cheryl	United Way of Medina County
13.	Quallich, Kristine	Medina City Schools
14.	Robinson, Karla	Family Representative and Project: LEARN of Medina
15.	Shema, Timothy	Domestic Relations Court
16.	Simon, Betsy	Family Representative
17.	Tahajod, Sharon	Family Representative
18.	Titterington, Phillip	ADAMH Board
19.	Toth, Laura	Office for Older Adults, Chair-Elect
20.	Wasowski, Krista	Medina County Health Department
21.	Welch, Heidi	Medina United Methodist Church
22.	Wurgler, Rhonda	Children's Center of Medina County

GUESTS PRESENT

1.	Croftcheck, Kim	Community Action Medina/Wayne Counties
2.	Allen, Jeff	Alternative Paths
3.	Hazeltine, Jess	Recovery Center of Medina County
4.	Dunleavey, Kristen	Rape Crisis Center

STAFF PRESENT

1.	Barnett, Jane	Council Coordinator
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1. Call to Order, Welcome and Introductions – Laura Toth

Meeting called to order at 9:03 a.m.

2. Approval of Council Minutes – May and June

Ms. Debbie Kubena-Yatsko made a motion to approve the minutes for the May 22 and June 26, 2018 meetings. Ms. Kristine Quallich seconded the motion. Mr. Mark Baggs abstained. The motion passed.

3. Action Item(s)

FY19 Outreach Budget

a) A motion was made by Ms. Kristine Quallich to approve the FY19 Early Intervention Outreach Budget in the amount of \$13,807. Ms. Rhonda Wurgler seconded the motion. Ms. Betsy Simon and Mr. Jon Bluebond abstained. The motion passed.

FY17-19 Shared Plan Update

b) A motion was made by Ms. Debbie Kubena-Yatsko to approve the updated FY17-19 Shared Plan. Mr. Phillip Titterington seconded the motion. The motion passed.

4. **STATE MANDATES**

a) **Early Intervention**

Mr. Jon Bluebond described the data that was presented on the Early Intervention reports for June and July including.

Referrals:	July: 18	June: 25
Evaluations completed:	July: 20	June: 18
Children eligible:	July: 15	June: 15
Clinically opinion eligible:	July: 3	June: 0
Families accepting Services:	July: 13	June: 15
Children exiting	July: 21	June: 20

Mr. Bluebond also described the MCBDD's plan for the Early Intervention Outreach efforts and passed out a flyer explaining the FY19 budget plan which includes Printing materials, Advertising Commitments (newspaper articles, radio, local cable, vehicle placement). Social media (Facebook, Twitter, Website, Blog, and YouTube) Community Engagements (Community Events, Display Materials) Additional Branding (Apparel, Giveaways) Data collection (surveys, feedback, analytics). Further discussion occurred in regard to EI service coordination.

How we reach out to the public does make a difference. For women who give birth that the County is aware of, information about EI and early home visiting is provided to those new mothers.

b) **Youth Service Coordination**

Jane Barnett shared the July and June reports.

Youths in Service Coordination:	July: 5	June: 4
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Determining how many families can be in service coordination at one time will be monitored by the Admin Committee.

c) **Shared Plan**

Ms. Jane Barnett reviewed the Shared Plan updates and data which in part came from the annual survey sent to the Family First Council members and a separate survey sent to team members of service coordination. The Planning committee will be evaluating Goals/Shared Plan to see if more meaningful data can be identified and tracked. Laura Toth shared that the Council Goals will now be included in the meeting packet each month.

5. **Cross Cutting Topic –**

Ms. Loretta Cornwell – Federal Qualified Center. Improving health outcomes and access to community healthcare. For more details go to <https://medinahealth.org/people/health-center/>

6. **Council Survey**

Ms. Barnett reviewed the survey summary sheet which was a measure of Council Climate as identified by the Council Goals. In addition, Laura pointed out that questions 31 and 32 from the survey reflected great strides. "Council works to make sure everyone is involved in decision making by discussing and voting on Action Items was at 85% and went up to 100%." Council members are encouraged to voice their concerns related to Council business went from 80% to 100%.

Ms. Laura Toth thanked the Council for completing the survey and shared that this year was the first year the survey was completed electronically using Survey Monkey.

6. **LOCAL COMMITTEE REPORTS**

- a) **Administrative**
Mr. Phillip Titterington shared that the Admin committee reviewed the action items that were voted on at today's meeting; the EI budget and monitoring Service Coordination. Getting feedback from Jane in order to plan appropriately for Service Coordination. A dialog will continue from funders. We talked about Shared Plan. Phillip shared that guests are always welcome to attend Admin meetings the third Tuesday of the month at the Administration Building at 10 a.m.
- b) **Adult Advisory Consortium**
Ms. Laura Toth shared a speaker brought in to discuss Hoarding. May have speaker or trainer to educate landlords. Ms. Debbie Kubena-Yatsko shared that housing is an issues for hoarders because they won't leave their stuff. Summit County has a task force that deals with bedbugs. Medina will be reviewing their process along with other counties.
- c) **Bylaws**
Ms. Krista Wasowski shared that a draft proposal was sent to prosecutors. Planning will discuss and bring to Council. The biggest changes reflect how we are working and the ability to choose a fiscal agent. The wording is being reviewed in the event that we choose to make that change.
- e) **Family Advisory**
Ms. Sharon Tahajod shared that Family advisory will be recruiting in the fall. Someone who is willing to share difficulties families are having. The Family Advisory also oversees the Special Needs Funds. Sharon wants to coral agencies to bring in other families between now and January.
- f) **Membership**
Ms. Sharon Tahajod shared that membership will be reviewing applications for elected members in October. Need application by September 15.
- g) **Planning**
- h) **Public Relations**
n/a
- i) **Youth Advisory Consortium**
Ms. Michelle Kipfstuhl shared that Mr. Tim Sheema gave a presentation about Domestic Courts at the last meeting.
- j) **Trauma Informed Care – Co-chairs. Krista Wasowski and Rhonda Wurgler**
Reviewed website and materials. Ms. Melissa Romain's Letter to the editor was recently published.

7. **Public Comments**

Living Well Medina County Coalition will have a meeting September 5. The new tool will be shown at the meeting that will allow for meeting virtually.

8. Adjournment

Ms. Betsy Simon made a motion to adjourn the meeting. Ms. Rhonda Wurgler seconded the motion. The motion passed. The meeting adjourned at 10:43 a.m.

Minutes respectfully submitted by:

Ms. Jane Barnett