

**Medina County Family First Council  
Planning Committee Meeting  
August 26, 2008**

**Attending:** Lynne Castele, Vince DeGeorge, Diane Dockrill, Joyce Giles, Debra Grace, Suzanne LeSure, Jan Manes, Debra Radecky, Christine Ruf, Nick Solar, Phillip Titterington, and Mead Wilkins

Lynne Castele welcomed everyone and called the meeting to order at 7:40 a.m.

**I. Approval of the minutes from July 22, 2008**

Suzanne LeSure made a motion to approve the minutes from July 22, 2008. Mead Wilkins seconded. The motion passed.

**II. Review of Family First Council Strategic Plan for 2010**

Lynne Castele reviewed the current Strategic Plan to update the "Progress to date" column. This is in preparation to for the retreat next year. UPDATES PER SECTION:

1a – In process.

1b – Completed.

1c – Ongoing task.

1d – Refer to 6c.

2a – In process. The Family Advisory Committee is working on this section. Two people had an interest in joining Family First Council. If we want more parents then we may have to look at babysitting. Families could bring their children if we have babysitters. Jayme McCourt will inquire about the Medina Recreational Center on price, availability and capacity for future Family First meetings. Lynne Castele is meeting on September 3, 2008 and will report back on the family surveys that were done by the Family Advisory Committees.

3a – Complete. Put the PfS forms on the web site. Christine Ruf will send the forms to Jayme McCourt and she will upload them to the web site.

3b – Completed.

3c – Completed.

4a – In process. This section will be on the agenda for the Administrative Committee meeting on September 16, 2008. We have completed this part of the strategic plan.

4b – Completed.

4c – In process.

4d – In process.

5a – Ongoing task.

5b – In process as an ad hoc committee.

5c – In process.

6a – Ongoing task.

6b – In process.

6c – Ongoing task.

7a – Review orientation manual to see if this is a component.

7b – In process with the web site.

8a – In process. What does Family First Council require from the Public Relations committee? The Back to School Rallies had pencils with the Family First Council name and web site printed on it. The Public Relations committee is working on a new logo. Once we get a suitable logo we can begin the branding process. We can send out certificates to agencies to display their affiliation with Family First Council. Individuals can see the certificate and possibly inquire about Family First Council.

8b – In process. Family Focus does “What Family First Means to Me?” The Public Relations committee is looking at linking Family Focus articles with the web site. The Membership Committee should include prior “What Family First Means to Me” articles in the orientation of new members.

8c – In process. Nick Solar can host a cable show as long as he has guests to interview. Guests could include the past writers of what Family First Council Means to Me from Family Focus.

8d – In process.

9a – In process.

9b – In process.

### **III. Retreat for Fall 2009**

Joyce Giles nominated Nick Solar for the Chair of the Retreat Committee. Mead Wilkins seconded. Jayme McCourt will obtain projected cost for the room, menus and invitations on a Friday in September of 2009. We will need a budget to work from. Further discussion of the retreat was tabled until the next meeting in September.

Phillip Titterington made a motion to adjourn. Joyce Giles seconded. The meeting adjourned at 8:55 a.m.

Respectfully submitted by,  
Jayme McCourt