

**Medina County Family First Council  
Planning Committee Meeting  
October 26, 2010**

**Attending:** Sandy Calvert, Diane Dockrill, Joyce Giles, Debra Grace, Jan Manes, Christine Ruf, Nick Solar, Sharon Tahajod, Phillip Titterington, Alison Unger and Brad Williams

**1. Welcome**

Brad Williams welcomed everyone and called the meeting to order at 8:10 a.m. A quorum was established.

**2. Approval of the Minutes from September 28, 2010**

Nick Solar made a motion to approve the minutes from September 28, 2010. Debra Grace seconded. The motion passed.

**3. Review of the Strategic Plan**

The committee reviewed the Strategic Plan Goal 3 and Goal 4. The Plan was updated with a "Status" column. Jayme McCourt will update the Strategic Plan and forward it to the members of the Planning Committee.

**4. Assignment for Planning Committee Members**

Chairs of committees were asked to submit what their committee does for Strategic Plan Goal 3, Strategy D, Step 4 for the next meeting. This will begin the procedural process on how Council operates.

Committees:

- Administration – Mead Wilkins
- Adult Advisory Consortium – Chris Ruf
- Bylaws – Lynne Castele
- Family Advisory Committee – Sharon Tahajod
- Membership – Judy Leuthaeuser
- Planning – Brad Williams
- Public Relations – Phillip Titterington
- Senior Focus – Sandy Calvert
- Youth Advisory Consortium – Jan Manes

Please report this information in writing to Jayme McCourt before November 17, 2010.

**5. Next Meeting**

The Planning Committee will meet on November 23, 2010 at 8:00 a.m. The agenda will be the review of the submission from the Chairs.

**6. Adjournment**

Nick Solar made a motion to adjourn. Sandy Calvert seconded. The motion passed. The meeting adjourned 8:50 a.m.

Respectfully submitted by,  
Jayme McCourt