

**Medina County Family First Council  
Planning Committee Meeting  
November 24, 2009**

**Attending:** Sandy Calvert, Lynne Castele, Diane Dockrill, Debbra Grace, Julie King, Suzanne LeSure, Judy Leuthaeuser, Christine Ruf, Nick Solar, Phillip Titterington, and Brad Williams

**1. Welcome**

Nick Solar welcomed everyone and called the meeting to order at 7:45 a.m.

**2. Approval of Minutes**

Debbra Grace made a motion to approve the minutes from October 27, 2009. Diane Dockrill seconded. Judy Leuthaeuser abstained. The motion passed.

**3. Family and Civic Engagement – Christine Ruf**

Christine Ruf received a letter from the Department of Education concerning a \$26,000 grant for Family and Civic Engagement. The Educational Service Center (ESC) and Council have to apply for the funds together, each receiving \$13,000. The funds are to be used for planning and staff costs for family engagement within the schools. The funds would be used to create a model for Family and Civic Engagement for use in the remaining Ohio counties. We must commit to attend meetings in Columbus. This is very similar to the PFS process where we will have training and guidance. Chris discussed this with the Administrative Committee and was given the approval to move forward. Chris notified Will Koran and a letter of intent is being written to submit in December. The grant application is due in January and the recipients will be announced in February.

The partnership would be with FFC, ESC, another school and a community partner. The other school would be Wadsworth Middle School and possibly SPARK. We would look for a community partner, perhaps the Wadsworth Salvation Army or The United Way. At this point it is preliminary information. The ESC would be the lead agency and fiscal agent. If we receive the grant it would be used to offset the staff person to create the program. This plan must be finished by September 2010.

**4. Strategic Plan – Nick Solar**

Nick Solar announced that at the last Council meeting we requested changes, additions etc. to the Strategic Plan. We received only one response by the November 10 deadline. We talked about the Planning Committee addressing the items in red. Julie King's group met last month after the Council meeting. Nick expressed concerns about finishing the plan in the very near future. It was suggested to bring it to full Council. At the January meeting we will have working groups to complete the plan. Chris Ruf reiterated the goals and the people who were at the event. We are asking Council members to sign up for a goal and then work on that goal in January. One of the goals was to alter the structure of the meetings. This would be accomplishing one of the goals. We need to reopen and review the document and get fresh ideas and eyes on the document. We are going to send it back to the groups that worked on the goals and have those individuals work on it.

Discussion ensued on:

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|---|-----------------------------------|
| ▪ Action steps.                                   | ▪ People sign up today.           |
| ▪ People involved with the original goal writing. | ▪ Get groups together in January. |
| ▪ Dates of the goals.                             | ▪ Work on document.               |
| ▪ Need a lead person for each group.              | ▪ Finalize the steps etc.         |

**5. Last Meeting of the Year and Dates/Times for 2010**

Nick Solar noted that this will be the last Planning meeting of the year. Brad Williams will take over the meeting in January 2010. Brad would like to keep the dates and times of the meeting starting at 8:00 and go till 8:45 a.m. on Council meeting days. We will keep it on the schedule and cancel if necessary.

**6. Adjourn**

Sandy Calvert made a motion to adjourn. Phillip Titterington seconded. The meeting adjourned at 8:40 a.m.

Respectfully submitted by,  
Jayme McCourt