

**Medina County Family First Council  
Planning Committee Meeting  
Human Services Building, Room A  
April 18, 2007  
8:30 a.m.**

**Members Present:** Lynne Castele, Vincent DeGeorge, Diane Dockrill, Joyce Giles, Debra Grace, Debbie Kubena-Yatsko, Suzanne LeSure, Beth McGuire, Debra Radecky, Nick Solar, and Sharon Tahajod.

**Chairperson:** Debbie Kubena-Yatsko

**1. Agenda and Minutes**

Debbie Kubena-Yatsko distributed the agenda and the minutes from February 21, 2007 (Copies attached to original minutes.) Nick Solar made a motion to approve the minutes from February 21, 2007. Diane Dockrill seconded. The motion passed.

**2. Revised PfS Tool - Vince DeGeorge**

Chris Ruf is in training in Columbus. Chris looked at the PfS forms and condensed them significantly. She looked at the redundancy in information and reduced the forms to a manageable number. Vince states that they were reduced in excess and will need to be reviewed for appropriateness.

**3. Wellness and RFP process – Diane Dockrill**

Diane discussed the RFP process at the last Wellness Committee meeting. The grants are Ohio Children's Trust Fund and the Wellness Teen Pregnancy grants. Both grants are due on April 30, 2007. The grants will be reviewed on May 8, 2007. The recommendations will then be presented at the Administrative Committee meeting and to the Family First Council meeting.

Each reviewer will receive a copy of the grants, review each one, score each one and then confer on them on May 8<sup>th</sup>. The site visits, attendance rates, and money requested will all be reviewed. At this time the Planning Committee will not need to assist in the grant reviews.

**4. Public Relations – Debbie Kubena-Yatsko**

The Planning Committee will be working with the Public Relations Committee on updating the website. PR has contracted Chad Allen to design the site and obtain domain names. The logo will be updated through the Career Center.

**5. Training for PfS – Debbie Kubena-Yatsko**

A discussion ensued on training options on the logic models. OSU's Center for Learning Excellence can do the training. Ideas included:

PfS developed tools	Teams to be a part of this
Logic model	Start process in the fall of 2007
Strategy to fill gaps	Open to anyone having an interest in PfS
Easier forms	Create a template for future grant applications
Train the trainers	Framework for logic model
Money for training locations	Concepts are sound
Money left for grants	Keep the money in our county
Part to teach, part to grant	Planning Committee to oversee the process
Data collection	Look at calendars for training days
Seed money	Make it available to the schools
Grunt work	Look at October 19 or September 21, 2007

At the next meeting we will discuss the target invitation list.

**6. Legislative Breakfast – Vince DeGeorge**

Vince is on the Legislative Education Committee. Medina County Family First will be hosting a Legislative breakfast on June 8, 2007 at the Rustic Hills Country Club. **Please note: since the writing of the minutes and publication, the date has changed to Friday, June 15, 2007.** It is a multi county venture inviting legislative individuals and Family and Children First staff. We will hire someone to coordinate the invitation process.

**7. MCAT – Debbie Kubena-Yatsko**

The Planning Committee discussed if they want to be the ones to identify the impact items. It is anticipated that MCAT clients would be high frequency and multi system users, aka “frequent flyers”. Most have mental health or alcohol issues. MCAT would not exclude a person if they were not ill. The Planning Committee does not want to drop MCAT. Educate more groups on the continuity of services, and overlapping of services. Youth ICAT children drop off at 18. Housing for the 18 and 19 year old population is a major concern. Between Youth ICAT and Senior ICAT is a wide gap from ages 19 – 59. There needs to be a transition from Youth ICAT to MCAT.

**8. Future Activities – Debbie Kubena-Yatsko**

Once we have completed the PfS training, then we will go onto integration of contributions from business/industry with other FFC resources and continuous data review.

**9. HB 289 – Vince DeGeorge**

Vince went to training on HB 289. The Administrative grants are due in July. This issue will go before the Administrative and Family First Council in June.

**10. Other Business**

None.

**11. Next Meeting**

The next meeting will be June 20, 2007. Debbra Grace and Beth McGuire will be unable to attend.

**12. Adjournment**

Nick Solar made a motion to adjourn. Joyce Giles seconded the motion. The meeting was adjourned at 9:45 a.m.

**Meeting Dates:**

**Date: June 20, 2007, August 15, 2007, October 17, 2007, December 19, 2007**

**Time: 8:30 a.m.**

**Place: Human Services Building, Room A**

Respectfully submitted by  
Jayme McCourt