

**Medina County Family First Council
Planning Committee Meeting
October 17, 2007 – 8:30 a.m.
Human Services Building, Room A**

Members Present: Sandy Calvert, Lynne Castele, Vince DeGeorge, Diane Dockrill, Joyce Giles, Mike Jenks, Debbie Kubena-Yatsko, Suzanne LeSure, Beth McGuire, Christine Ruf, Nick Solar, and Mead Wilkins.

Debbie Kubena-Yatsko called the meeting to order at 8:35 a.m.

Lynne Castele made a motion to approve the minutes with changes. Nick Solar seconded. The motion passed. Nick Solar abstained. Changes – Christine Ruf did not make motion to approve on the last minutes, Beth McGuire made the motion to approve the August minutes and Debra Radecky seconded.

The purpose of this meeting is to finalize the details for the training scheduled for October 19, 2007.

Registration table – Jayme McCourt and Amy Perrine are manning the table.

Order/time of day – The agenda will be identical to the brochure on times. Individuals sit at their tables of interest first thing in the morning. Vince DeGeorge will welcome everyone and then turn it over to Debbie Kubena-Yatsko as Chair of Planning. Debbie will introduce David Julian and Kelly Spring. PfS will go through the morning session.

Divide up teams at beginning of the day at the request of the speakers.

Facilitators for each group:

- a. Housing – Debbie Kubena-Yatsko
- b. MidCAT – Mike Jenks and Nick Solar
- c. Older Adults – Sandy Calvert and Joyce Giles
- d. Youth Wellness – Diane Dockrill
- e. Health and Wellness – no one yet - ask Kristen Hildreth from Health Department?

Do we want to present our forms? Christine Ruf handed out the shortened version of the PfS forms. It is a process tool to go through the logic model. The committee will look at the forms to see if this is acceptable. The forms were 30 pages long and Chris got rid of the duplication. The core things were kept, but the redundancy is gone. A lengthy discussion on the logic model took place.

A discussion ensued on the money available to promote this program. Make it clear at the beginning of the seminar about the funds available to help them apply for grants. If they apply for funds through FFC, then they need to use this process. Inform grantees having them look at outcomes for true results. We can state the stats from the Wadsworth CareTeam. With this material you can use this logic model to apply for grants from the state, or FFC.

A discussion ensued on facilitators and coaches and communication with groups that come out of the seminar.

Is the facilitator and the coach the same person? Coaches are the ones who know the process and are two different roles.

Beth McGuire made a motion to adjourn. Lynne Castele seconded. The motion passed.

The meeting adjourned at 10:10 a.m.

Respectfully submitted by
Jayme McCourt