

**Medina County Family First Council**  
**Administrative Budget Meeting**  
**Directors Conference Room, Job and Family Services Building**  
**8:30 a.m.**  
**January 10, 2007**

**Members Present:** Lynne Castele, Vince DeGeorge, Chris Jakab, Mike Jenks, Debbie Kubena-Yatsko, Greg LaForme, Pat Robertson, Chris Ruf, Lisa Strebler, Phillip Titterington, and Mead Wilkins.

**Chairperson:** Mead Wilkins

Mead Wilkins welcomed everyone to the meeting. Roundtable discussion included:

**Revenues:**

- Americorp funds.
- State/Other line item.
- ICAT Coordinator funding.
- PfS line item.
- ICAT Pooled Fund.
- Juvenile Court's contribution, fiscal vs. calendar year.
- Help Me Grow administrative costs and budget contributions to Family First Council.
- State contributions to Family First Council.
- Revenues are conservative and are at risk.
- Agency contributions can be increased after the entire budget is reviewed.

**Program Expenses:**

- CareTeam expenses were taken out of carryover dollars. CareTeams are being funded through the end of the school year in June 2008.
- Council approved items for strategic planning and \$30,000 and planning of other initiatives out of the October session.

**Administrative Expenses:**

- No one is full time and no one has excessive hours.
- Employee vs. contract status.
- Only change was the loss of \$200,000 from Job and Family Services effecting Wellness programs.
- PfS was a separate contract.
- Wellness committee was not most of Vince's time.
- Vince is not an hourly projection but projections are approximately 20 hours a week at 48 weeks a year.
- Jayme and Amy are projected as hourly and not excessive in the projections.
- We are at the level of support necessary to run Family First Council.
- Look at staffing levels over the last years and budget allocations from prior years.
- Group consensus is to keep the \$19,800 for the CareTeam and to remove the \$10,000 from strategic planning.
- Utilization of Jayme, Amy, and Linda's hours to be reviewed at the next meeting.
- ADAMH Board and Juvenile Court will re-evaluate their contribution and present to their respective boards.
- Look at hours steadily added to Family First Council Amy and Jayme's hours are the same as before and are doing the same business.

The administrators of ICAT funds will meet at 8:00 a.m. on Tuesday, January 15, 2007. At 8:30 the rest of the financial discussion will occur and the Administrative meeting.

Greg LaForme made a motion to adjourn. Pat Robertson seconded. The meeting was adjourned at 9:47 a.m.

Respectfully submitted by  
Jayme McCourt