



MEDINA COUNTY FAMILY FIRST COUNCIL

MINUTES OF JULY 27, 2010

MEMBERS PRESENT

1.	Andregg, Carol	Family Representative
2.	Barlow, Betty	Oaks Family Care Center
3.	Brittain, Randy	Ohio Department of Youth Services
4.	Calvert, Sandy	HANDS Foundation
5.	Carmon, Gail	Alternative Paths
6.	Castele, Lynne	Family Representative
7.	Croftcheck, Kim	Community Action Wayne/Medina County
8.	Dockrill, Diane	Solutions Behavioral Healthcare
9.	Geissman, Patricia	Medina County Commissioner
10.	Grace, Debra	Wadsworth Salvation Army
11.	Hudson, Nancy	OSU Extension
12.	Jenks, Michael	ADAMH Board
13.	Kasten-Krause, Melanie	Society for Handicapped Citizens
14.	Koran, William	Medina County ESC
15.	Kubena-Yatsko, Debbie	Medina Metro Housing
16.	LaForme, Gregory	Medina County Achievement Center
17.	LaMar, Michelle	Community Services Center
18.	Leuthaeuser, Judy	Medina County Library
19.	Manes, Jan	Medina County Board of Developmental Disabilities
20.	McGuire, Beth	Hospice of Medina County
21.	Meador, Barbara	Community Action
22.	Nowak, Brian	Medina County Drug Abuse Commission
23.	Reed, Kellie	Family Representative
24.	Shema, Timothy	Domestic Relations Court
25.	Simon, Betsy	Family Representative
26.	Solar, Nick	City of Brunswick
27.	Strebler, Lisa	Medina County Health Department
28.	Tahajod, Sharon	Family Representative
29.	Titterington, Phillip	Juvenile Court
30.	Williams, Bradford	Solutions Behavioral Healthcare, Chair

GUESTS PRESENT

1.	Hawkin, Ester	Parent Advocacy Connection
2.	Shook, Kathe	Senior ICAT

STAFF PRESENT

1.	McCourt, Jayme	Administrative Assistant
2.	Ruf, Christine	Coordinator and Help Me Grow Project Director

1. WELCOME, CALL TO ORDER AND INTRODUCTIONS

Brad Williams welcomed everyone and called the meeting to order at 9:05 a.m. Introductions were made. A quorum was established.

2. BILLY RAY

In remembrance of the recent loss of one of our Council members, Reverend Beth McGuire read the following: A name is a precious thing. Names point to a reality larger than itself. Unlike name tags attached for an hour or two or a day, names adhere more firmly than the reality it indicates. When parents give their child a name, and speak it for the first time, they address their child not only with a name, but with love. And that name adheres to the child with the glue of their love, their hopes, and their dreams. Soon the name is almost inseparable from the child. And after life ends, when we speak – in sorrow, in gratitude, in anguish – the name of a dear one lost - relative or friend - we don't just name an absent person, we evoke a being still present in our hearts. We invoke a reality somehow still present in the universe. A name is a precious thing. Today we remember the name and contribution of our dear friend, Billy Ray, who served Family First

Council many years as a Family Rep and on the Membership committee. Rev. McGuire asked if anyone wished to share any memories of Billy, and several members shared a story. Rev. McGuire led us in a prayer: O Source Of All Our Being, we lift up the name of our friend, Billy Ray, with humble hearts. Grateful for his life, saddened by his passing from this life, we entrust him to your Everlasting Arms. May the light of his life, joined with the light of this gathering, be received wherever it is needed, falling in a rain of blessing upon the world. AMEN. A moment of silence ensued.

3. COORDINATOR'S REPORT

The Coordinator's report was emailed out with the agenda. Chris Ruf spent time on:

- HB 289 Report
- OCTF Report
- Operational Capacity Building Fund
- Service Coordination Mechanism
- Senior ICAT

Chris Ruf noted that the HMG Part C performance report indicators from the state are on the sign-in table for distribution. Out of the nine indicators, Medina County's HMG performance was at 100% for six indicators and 97% for three indicators. Two reports are attached to the original minutes.

4. APPROVAL OF MINUTES AND COMMITTEE REPORTS

Lynne Castele made a motion to approve the minutes and committee reports. Jan Manes seconded. Judy Leuthaeuser and Beth McGuire abstained. The motion passed.

5. CROSS CUTTING TOPIC

None.

6. ACTION ITEMS

i) Table of Organization: Committee Structure, Chain of Command, Coordinator Responsibilities

Greg LaForme made a motion to approve the Committee Structure, Chain of Command and Coordinator Responsibilities. Diane Dockrill seconded. Discussion on the motion: Where is the Wellness Committee? Diane Dockrill responded that the Wellness Committee's responsibilities had dwindled to the Ohio Children's Trust Fund and its grantees. The OCTF would be a better fit under YAC. Chris Ruf noted that as issues arise they will be brought to YAC then to full Council for further discussion. The motion passed.

ii) HMG Contracts: Catholic Charities \$245,000 and the Health Department \$74,200

Will Koran made a motion to approve the Catholic Charities contract for \$245,000 and the Health Department contract for \$74,200. Greg LaForme seconded. Betsy Simon and Lisa Strebler abstained. The motion passed.

iii) Contract: Senior ICAT \$10,000

Debbie Kubena-Yatsko made a motion to approve the contract for Senior ICAT for \$10,000. Phillip Titterington seconded. Betsy Simon and Sharon Tahajod abstained. The motion passed.

iv) HB 289 Report

Carol Andregg made a motion to approve the HB 289 Report. Gail Carmon seconded. Chris Ruf explained that this is the Care Team data comparison from 2007/2008 to 2009/2010. The motion passed.

v) Operational Capacity Building Grant

Debbie Kubena-Yatsko made a motion to approve the submittal of the Operational Capacity Building Grant. Beth McGuire seconded. The motion passed.

vi) Service Coordination Mechanism and Forms

Jan Manes made a motion to approve the Service Coordination Mechanism and forms. Betty Barlow seconded. Discussion ensued on the process and the meetings that were held to complete this document. Forms were added for more accurate data tracking. The majority of Council voted yes. Lynne Castele and Sharon Tahajod voted no.

Sharon Tahajod gave a brief summary on why she voted no on the Service Coordination Mechanism:

I have signed the SCM on behalf of the Family Advisory Committee because the FAC does not want the FFC to lose any possibility of getting the grant, which will happen if the July 30 deadline is not met. That said; I will be voting no on the action item for two reasons. The first is that I gave my word to SC families, FAC and professionals outside SC whose clients have been in SC that I would work for changes in Service Coordination. The changes they asked for would have SC better serve families and children's needs. After giving my word, I have failed to persuade the majority involved in the development of this SCM to effect those changes. I had opportunity to air these concerns and worked diligently to address them. My conscience will not permit me to vote yes for this SCM when those concerns have not been addressed.

The second reason I am voting no is that I think that the FFC should submit a mechanism that meets the guidelines of the grant request. This SCM does not meet the guidelines. The majority of the development group believes that this SCM meets the minimum requirements of the O.R.C. I do not believe that it fulfills the requests made in the March 2010 Guidance Document.

Mike Jenks responded to Sharon's statement:

While I respect Sharon's feelings, I had a different take away from the Service Coordination Process. Having been a part of ICAT since the late 80's I think it is fair to say that over the years the Youth ICAT process and its members have done a wonderful job and helped an enormous number of families. The challenge with the most recent guidance from the state was to revise our Service Coordination Mechanism. Administrators, Youth ICAT members and family reps have met together and spent many tireless hours to develop the final product. The opportunity permitted everyone's viewpoint to be heard, understood, and valued. The process was also enlightening for all of us and in the end this product, in my opinion, reflects our best work. I am personally very impressed with what was accomplished.

The motion passed.

vii) Contract – HMG and FFC Coordinator to 6-30-11

Greg LaForme made a motion to extend the HMG and FFC Coordinator's contract to 6-30-11. Lisa Strebler seconded. Betsy Simon abstained. The motion passed.

7. CROSS CUTTING TOPIC

None

8. COMMITTEE REPORTS

i) ADMINISTRATIVE

In the absence of Mead Wilkins, Mike Jenks reported that the Administrative Committee reviewed and deliberated all of the action items that were previously approved.

ii) FAMILY ADVISORY

Sharon Tahajod noted that the Family Advisory Committee will miss Billy Ray very much. He helped keep us on track and encouraged us all when we got discouraged, not to quit and not to give up. The FAC has been working on the SCM. We now have three openings for Family Representatives. We need good advocates and encourage people to apply. We would like new representation from areas that are not represented now. We would welcome anyone at the FAC meeting which meets after full Council. The back to school rally dates were sent out.

iii) MEMBERSHIP

Judy Leuthaeuser reported that the Membership Committee met this month and discussed the FAC. We will also miss Billy Ray at our meetings. The committee is gearing up to look at openings on Council and then the election process in September, October and November.

iv) PUBLIC RELATIONS

Phillip Titterington announced that at the PR meeting in June we researched Facebook. We opened the July meeting to anyone wishing to discuss Facebook. It is the PR Committee's formal recommendation to Council to not pursue Facebook. The committee is working on a new brochure to tailor it to the Table of Organization. We will ask the chairs of committees for input. Our next meeting is August 19, 2010 at 9:00 a.m. at JFS.

v) **PLANNING**

Brad Williams reported that the Planning Committee did not meet this morning. Our next meeting is August 24, 2010 at 8:00 a.m.

(a) **SUBCOMMITTEES**

1. **WELLNESS**

Diane Dockrill thanked all the past and present Wellness Committee members for their input. We have very dedicated people who reviewed grants and went on site visits over the years. Our final meeting will be on August 6, 2010, at 8:30 a.m. at the Health and Human Services building.

i. **CARE TEAMS**

Phillip Titterington reported the Sustainability Committee met to review the data from this past school year. The Care Team data was used to complete the HB 289 report.

2. **SENIOR FOCUS**

Sandy Calvert reported the six recommendation committees continue to meet. The Hands Foundation, Cornerstone Wellness and Medina Metropolitan Housing Authority received a grant through Mature Services. Retired Service Volunteer Program (RSVP) is looking for a coordinator for Medina County. Feeding Medina County Initiatives have planned food drives for the Amory and Summer Breezes. Joyce Giles is the new Director for Office for Older Adults. She will start on August 30, 2010.

3. **Senior ICAT**

Kathe Shook noted that there is a shift of referrals coming in. There is less than one full-time employee working on Senior ICAT cases. There are 35 open cases and 10 pre-ICAT cases. In a three week snapshot there were 20 new referrals, and one was an old case. Referrals come in from various clinical sources. One case was called for investigation due to complicated family issues. Kathe thanked Council for the funding.

4. **YOUTH ADVISORY CONSORTIUM**

Jan Manes reported YAC met on July 6, 2010. The original date for the move from ODE to ODH was October 1, 2010. That date has been extended but has not been announced. YAC discussed upcoming topics and will review trends and patterns. There are no issues to bring forth to Council this month.

5. **YOUTH ICAT**

None.

6. **MID-ICAT**

None.

(b) **AD HOC COMMITTEE**

1. **BYLAWS**

Lynne Castele noted that the Bylaws will need to be sent to the Prosecutor's office for approval. The Bylaws Committee is now a standing committee and we will need a chair. The committee will work on the changes needed to reflect the new Tables of Organization. Council will need to name a chair for the Senior Advisory Consortium.

9. **UNFINISHED BUSINESS**

None.

10. **NEW BUSINESS**

None.

11. **PUBLIC COMMENTS**

A. **Pat Geissman** – After interviewing six candidates for the Director position for the Office of Older Adults, Joyce Giles has been named. Don Hartman recently resigned. The Commissioners are excited about the changes and pleased with the choice. Please visit the fair and see the Feeding Medina County truck. A logo is being put on the truck. This is a

new program for Medina County. We received \$36,000 in donations to the Feed Medina County Initiative and we purchased a refrigerated truck.

B. Lisa Strebler – The Health Department will be inviting a Ohio Department of Health consultant to speak at an upcoming YAC meeting.

C. Debbie Kubena-Yatsko – Thank you to Diane Dockrill for all for all of the hard work with the Wellness Committee.

D. Lynne Castele – Thank you to Diane Dockrill for her several years as Chair of Wellness.

12. ADJOURNMENT

Nick Solar made a motion to adjourn. Debbie Kubena-Yatsko seconded. The motion passed. The meeting adjourned at 10:25 a.m.

Respectfully submitted by:
Jayme McCourt