

**Medina County Family First Council  
Meeting Minutes  
May 27, 2008**

**MEMBERS PRESENT**

1. Anderson, Jeff..... Ohio Department of Youth Services
2. Andregg, Carol..... Family Representative
3. Barlow, Betty..... Oaks Family Care Center
4. Castele, Lynne..... Family Representative, Chair
5. Dockrill, Diane..... Solutions Behavioral Healthcare
6. Gordon, Jan ..... OSU Extension
7. Hardin, Beverly ..... Society for Handicapped Citizens
8. Jenks, Michael..... ADAMH Board
9. Johnston, Charlie..... CFIT
10. King, Julie ..... United Way of Medina County
11. Kubena-Yatsko, Debbie..... Medina Metro Housing
12. LaForme, Gregory ..... Medina County Achievement Center
13. LeSure, Suzanne..... Cornerstone Wellness
14. Leuthaeuser, Judy ..... Medina County Library
15. Lohn, John ..... Medina County Juvenile Court Judge
16. Manes, Jan ..... Medina County Board of MR/DD
17. McGuire, Beth..... Hospice of Medina County
18. Putka, Tim..... Catholic Charities
19. Quallich, Kristine..... Medina City Schools
20. Radecky, Debra..... Office for Older Adults
21. Robertson, Pat..... Family Representative
22. Solar, Nick ..... City of Brunswick, Chair-Elect
23. Strebler, Lisa..... Medina County Health Department
24. Titterington, Phillip ..... Juvenile Court
25. Williams, Bradford..... Solutions Behavioral Healthcare

**GUESTS PRESENT**

1. Kinchy, Janice..... Alternative Paths
2. Miller, Scott ..... Medina County Finance Director

**STAFF PRESENT**

1. DeGeorge, Vincent ..... Family First Council Executive Director
2. McCourt, Jayme..... Family First Council Administrative Assistant
3. Ruf, Christine ..... Help Me Grow Project Director

**1. CALL TO ORDER AND INTRODUCTIONS**

Lynne Castele called the meeting to order at 9:02 a.m. and welcomed everyone. Introductions were made. Lynne notified the members that Council meets from 9:00 a.m. to 11:00 a.m.

**2. PRESENTATION – FINANCIAL STATUS OF FAMILY FIRST COUNCIL – SCOTT MILLER**

Scott Miller, Finance Director for Medina County, discussed the Administrative budget for 2008 and the projection for the next five years (copy attached to original minutes.) The current cash balance is approximately \$149,852. At the end of 2012 we will have approximately \$27,000. Council needs to determine where the money is allocated. We are trying to get all of our line items on calendar year to fiscal year.

**3. EXECUTIVE DIRECTOR’S REPORT – VINCENT DeGEORGE**

Vincent DeGeorge discussed his report. (Copy attached to original minutes.) Council approved the senior survey and Vince distributed it to the members. (Copy attached to original minutes.) We are projecting a completion date of August 31, 2008. Vince distributed a memo about Access to Better Care. (Copy

attached to original minutes.) Two more AmeriCorps positions available but are currently on hold at the State level.

#### **4. APPROVAL OF MINUTES AND COMMITTEE REPORTS**

Pat Robertson made a motion to approve the minutes. Beth McGuire seconded. The motion passed. Judge Lohn abstained.

#### **5. COMMITTEE REPORTS**

##### **A. ADMINISTRATIVE**

Mead Wilkins is in Africa. Christine Ruf noted that at the next Administrative meeting the HMG budget for FY09 will be discussed. HMG sent out an RFP to be in compliance and will provide information when it is finalized.

##### **B. FAMILY ADVISORY**

Lynne Castele will be going to an all-day training for Family Engagement and Empowerment.

##### **C. MEMBERSHIP**

Beth McGuire reported that the Membership Committee is working with the Public Relations Committee on the recruitment of Family Representatives. Verbiage is being rephrased for publication on the web site. The next meeting is in August.

##### **D. PUBLIC RELATIONS**

Phillip Titterington noted that the Committee is waiting on a quote and ideas on the logo. Please keep sending resource information for the Data Sharing page on the web site. There is no meeting in June.

##### **E. PLANNING**

Lynne Castele reported that Planning is trying to get a handle on the Strategic Plan. We will be reviewing the needs assessment next month. Planning will meet every month at 7:30 a.m. at Medina General Hospital, conference room 3. Park in the back of the hospital in A or B and the rooms are on the right. Full Council meetings will also be at the hospital beginning June 24, 2008.

##### **F. AD HOC COMMITTEES**

###### **i. EARLY CHILDHOOD COUNTY COLLABORATIVE GROUP**

Christine Ruf noted that a Mega Consortium meeting will be held on June 3, 2008 from 9:00 a.m. to 11:00 a.m. at Medina General Hospital conference room 3. This meeting is to talk about feasibility of combining all the early childhood groups. Anyone is welcome to attend. If you received an invitation, your name was on a list or you are mandated by Help Me Grow or Family First Council.

###### **ii. WELLNESS**

Diane Dockrill reported that RFP's went out for the Ohio Children's Trust Fund. We will be meeting on June 6, 2008 to discuss the RFP's.

###### **iii. PfS SUSTAINABILITY TEAM**

Kris Quallich stated that two meetings are set up; a meeting with police departments on not duplicating services and a meeting with the Police Athletic League. The Team will be meeting again in June to discuss what the CareTeams would look like if no funding were available. This meeting will also involve Wadsworth. The meeting for the Medina CareTeam is June 2, 2008 and the meeting for the County Team is June 27, 2008. The meeting on the 27<sup>th</sup> will be held at 120 West Washington at the school offices. Ken Bender is working on a procedural book on the CareTeam name and the fidelity of the model.

###### **i.v. BYLAWS**

Nick Solar reported that the Bylaws Committee met on May 9, 2008. The committee is continuing to move forward. Information is coming in from other committees and how we operate as a council. There is an issue with public comments extending the meeting too long. Some action items make the meeting longer.

We discussed keeping or eliminating public comments, and whether or not to keep in minutes. The next meeting is on June 13, 2008 at 8:30 a.m. at Medina General Hospital. Christine Ruf will be taking minutes at this meeting.

**6. UNFINISHED BUSINESS**

None.

**7. NEW BUSINESS**

None.

**8. PUBLIC COMMENTS**

**A. Lynne Castele** – If you have a flyer or brochure, please have about 50 copies to hand out or e-mail it to Jayme McCourt to send out to the membership.

**B. Vince DeGeorge** – Please take a copy of the survey for seniors.

**C. Betty Barlow** – On June 22, 2008 you can renew your marriage vows at Medina Square.

**D. Lisa Strebler** – The Health Department is wrapping up the obesity initiative and will be sharing data with Council. The Ohio Department of Health will support flu vaccinations through the age of 18. Any well child is eligible for low cost or free vaccination. The Health Department is continuing to work with agencies in the county to provide portable dentistry.

**E. Suzanne LeSure** – Several people are trained in Incredible Years. We are revamping consultations to preschools. Any day care or preschool in the county can call for consultation. Someone will go out and offer help for a child with mental health issues.

**F. Julie King** – The United Way's Early Childhood meeting will be on June 11, 2008 at the Medina Library. SHAPES = Schools and Homes Partnership for Education is underway. The United Way Day of Action is on June 21. The food bank is low and needs more food.

**G. Judy Leuthaeuser** – The ribbon cutting for the fiction room in the Medina Library was held. We have 3,000 new books. The summer newsletter is on the table. There are many free programs for children this summer.

**H. Beth McGuire** – From June 9 – 13 there is a youth grief camp.

**I. Jayme McCourt** – Thank you to St. Matthew Church for hosting Family First Council all of these years. Brunswick Relay for Life is on June 6, 2008 at Brunswick High School.

**9. ADJOURNMENT**

Debra Radecky made a motion to adjourn. Debbie Kubena-Yatsko seconded. The meeting adjourned at 9:55 a.m.

Respectfully submitted by,  
Jayme McCourt