



MEDINA COUNTY FAMILY FIRST COUNCIL

MINUTES OF JULY 28, 2009

MEMBERS PRESENT

1.	Andregg, Carol	Family Representative
2.	Barlow, Betty	Oaks Family Care Center
3.	Calvert, Sandy	Hands Foundation
4.	Carmon, Gail	Alternative Paths
5.	Castele, Lynne	Family Representative
6.	Dell'Anno, Amy	Family Representative
7.	DePasquale-Hagerty, Dianne	Medina Creative Housing
8.	Dockrill, Diane	Solutions Behavioral Healthcare
9.	Geissman, Patricia	Medina County Commissioner
10.	Grace, Debra	Wadsworth Salvation Army
11.	Hardin, Beverly	Society for Handicapped Citizens
12.	Jenks, Michael	ADAMH Board
13.	Koran, William	Medina County ESC
14.	Kubena-Yatsko, Debbie	Medina Metro Housing
15.	LaForme, Gregory	Medina County Achievement Center
16.	LaMar, Michelle	Community Services Center
17.	LeSure, Suzanne	Cornerstone Wellness
18.	Manes, Jan	Medina County Board of ODDD
19.	McGuire, Beth	Hospice of Medina County
20.	Nowak, Brian	Medina County Drug Abuse Commission
21.	Pendlebury, Dee	Ohio Department of Youth Services
22.	Putka, Tim	Catholic Charities
23.	Quallich, Kristine	Medina City Schools
24.	Radecky, Debra	Office for Older Adults
25.	Ray, Billy	Family Representative
26.	Robertson, Pat	Family Representative
27.	Simon, Betsy	Family Representative
28.	Solar, Nick	City of Brunswick, Chair
29.	Stepp, Randy	Medina City Schools
30.	Strebler, Lisa	Medina County Health Department
31.	Tahajod, Sharon	Family Representative
32.	Titterington, Phillip	Juvenile Court
33.	Wilkins, Mead	Medina County Job and Family Services

GUESTS PRESENT

1.	Reed, Kellie	Family Representative Guest
2.	Reed-McGlashan, Teresa	Ohio Family and Children First Regional Coordinator

STAFF PRESENT

1.	McCourt, Jayme	Family First Council Administrative Assistant
2.	Perrine, Amy	Family First Council ICAT Coordinator
3.	Ruf, Christine	Family First Council Coordinator & Help Me Grow Project Director

1. WELCOME, CALL TO ORDER AND INTRODUCTIONS

Nick Solar called the meeting to order at 9:05 a.m. and welcomed everyone. Nick introduced Teresa Reed-McGlashan. Teresa is our Regional Coordinator for Ohio Family and Children First.

2. COORDINATOR'S REPORT

Christine Ruf's report was e-mailed to Council with the other reports. This is a list of items she has worked on over the last six weeks. A copy is attached to the original minutes.

3. APPROVAL OF MINUTES AND COMMITTEE REPORTS

Greg LaForme made a motion to approve the minutes and committee reports. Billy Ray seconded. The motion passed.

4. ACTION ITEMS

i) Phillip Titterington made a motion to approve the application for the Operational Capacity Building Funds SFY 2010 (aka Administrative Grant). Pat Robertson seconded. Chris Ruf noted that in prior years this was \$20,000 but this year was reduced to \$16,257.00. A copy of the grant application is attached to the original minutes. Nick Solar noted that this report and today's Council minutes are due on July 31, 2009. The motion passed.

ii) Will Koran made a motion to approve the submission of the House Bill 289 Report. Beth McGuire seconded. Chris Ruf noted that the CareTeams were submitted for this report. The report is a reflection on what we accomplished over the last year including the linkages to support programs per child. A copy of the submission is attached to the original minutes. The summary report and supporting data will be on the web site. We reported what data we had and we will track data for the next year. The motion passed.

iii) Debbie Kubena-Yatsko made a motion to approve the submission of the Ohio Children's Trust Fund Report. Beth McGuire seconded. Chris Ruf noted that this report is sent to the OCTF group at the state level with the information reported from the Wellness Committees grantees:

- a. Battered Women's Shelter
- b. Catholic Charities
- c. Children's Center of Medina County
- d. Oaks Family Care Center, Lodi
- e. OSU Extension
- f. Wadsworth Salvation Army

Chris Ruf reviewed the information from the grantees and summarized it for the report. A copy of the submission is attached to the original minutes. The motion passed.

iv) Phillip Titterington made a motion to approve the submission of the Ohio Children's Trust Fund Fiscal Report. Lynne Castele seconded. Chris Ruf noted that this is the fiscal report on how the funds were spent by:

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|---------------------------------------|----------|
| a. Battered Women's Shelter | \$5,642 |
| b. Catholic Charities | \$9,000 |
| c. Children's Center of Medina County | \$5,410 |
| d. Oaks Family Care Center, Lodi | \$19,993 |
| e. OSU Extension | \$7,346 |
| f. Wadsworth Salvation Army | \$5,000 |

Chris developed a form to track the specific data needed, thus making it easier to report. A copy of the submission is attached to original minutes. The motion passed.

v) Greg LaForme made a motion to approve discretionary authority to Nick Solar, Chair of Council, to authorize additional working hours for Christine Ruf for Family First Coordinator duties. Pat Robertson seconded. Nick Solar noted that this motion came as a result of the Administrative Committee meeting last week. Through the transition period it was noted that Chris was working more than the 10 hours a week allotted. This is not a long-term problem and it is being monitored by the Administrative Committee until Chris and Council are up to speed. Betty Barlow thanked Chris for taking care of the report processing during the transition. Mead Wilkins noted the funding will come from the reserves. The motion passed.

5. COMMITTEE REPORTS

A. ADMINISTRATIVE

Mead Wilkins reported the Administrative items were handled in the Action Items. Nick Solar noted that with all of the requirements on Jayme McCourt to produce minutes currently, we are requesting that during Public Comments anyone who has a public comment to be included in the minutes state it before announcing it. Otherwise, it will not be included. We are attempting to better utilize time and resources

B. FAMILY ADVISORY

Sharon Tahajod thanked everyone who signed up for the Back to School Rallies. The sponsors have been notified who is attending. The list of rallies is attached to the original minutes. Pat Robertson announced that the committee is working on the Resource Council meeting in October. The date has been changed to October 14, 2009 and it will be held at JFS where there is no cost for the room.

C. MEMBERSHIP

In the absence of Judy Leuthaeuser, Debbie Kubena-Yatso reported that the Membership Committee looked at attendance of Council and a few committees. Attendance was not overall bad, but more individuals are missing a large number of meetings than in years past. Staff cutbacks and agencies struggling are a key factor. We need to work together to collaborate. If you are a committee that hasn't given attendance, please do. The committee also looked at who is up for re-election. Beth McGuire also noted that the election ballot will include attendance records to consider it when voting.

D. PUBLIC RELATIONS

Phillip Titterington noted that Jayme McCourt has been adding and making changes to the website. Please provide data! Let's populate it so we can use it. We have pens with the new logo for the Back to School Rallies. The Rallies will be listed on the web site.

E. PLANNING COMMITTEE

Nick Solar announced the committee met today and the majority of the time spent discussing the strategic plan. The Task Force (Sandy Calvert, Diane Dockrill, Debbie Grace, Julie King, Christine Ruf, Betsy Simon and Nick Solar) met with Dale Fortner on Thursday to discuss ideas for the retreat on September 25, 2009. Nick and Jayme looked at the meeting room at Western Reserve. Dale has several months of minutes from Planning. We only have one more Planning meeting before the retreat. How can we as a Council work better together? Council will not meet on September 22, 2009. If we have anything to address then we will address it at the beginning of the retreat on the 25th. The retreat will be posted as an open meeting on the web site. Jayme will send out an invitation with RSVP so we can accurately plan for food. The total cost is about \$16 per person for food.

i. SUBCOMMITTEES

a. WELLNESS

Diane Dockrill announced that the committee did not meet in July. The next meeting is Friday August 7, 2009 at 8:30 a.m.

(i.) CARETEAMS

Kris Quallich noted there was no meeting in July as a meeting is being delayed based on funding. We are hoping for a meeting in August. Wadsworth and Medina City Schools have submitted matching funds and are looking at different agencies to contribute to the CareTeams. We need the funding to make it work.

b. SENIOR FOCUS

Sandy Calvert announced the Senior Resource Directory is being worked on. Sandy met with Debbie Kubena-Yatsko at the Housing Authority. Sandy also is meeting on September 14, 2009 with the Transit Consortium. Things are being accomplished without any funding for senior issues. Sandy is attending 6 to 10 additional meetings a month to get Senior Focus up and running and has committed to six months to a year of meetings. She reports to each committee what others are doing in order to avoid duplication. A copy of the report is attached to the original minutes. Debbie Kubena-Yatsko asked that Council members' attendance be tracked if they are members of the six recommendation committees from the Senior Needs Assessment, for reporting to the Membership Committee.

c. YOUTH ADVISORY CONSORTIUM

Jan Manes announced that the Consortium met on July 7, 2009. The focus is on how to bring together all the agencies to help the kids in Medina County. We have identified issues to discuss at next meeting, e.g. What makes a healthy child? Then identify the ways to achieve the goal. Then implement the programs to meet the goals. Then collaborate with all the agencies. What can we do without funding but collaborate between the agencies? The next meeting is August 4, 2009.

Chris Ruf noted that she, Lisa Strebler and Jan Manes put this together so it would eliminate the numerous meetings that they were required to attend. The meetings were reduced to one per month. The first year was understanding why we are there. Discussion came about because of lack of funding.

Lisa Strebler would like to continue to seek active participation from prenatal representatives and schools representatives. We have made progress. The mandated piece of the committee is the grant requirements. We are strengthening the work for the grant requirements of attendance.

Mead Wilkins discussed funding and the reconciliation process at the state level. JFS got the tobacco settlement money but it is still in the courts waiting for release and distribution.

Chris Ruf noted that Medina County did get an allocation letter from the state Help Me Grow. We are waiting to see if it is final and the reception of funds before we present a budget.

ii. **AD HOC COMMITTEES**

a. **BYLAWS**

Lynne Castele announced the committee met in July. Lynne thanked everyone for comments provided in May. The committee made decisions on questions and concerns. The final bylaws were mailed out via e-mail yesterday giving the required 28 days notice for approval. The bylaws will be up for a vote at the August Family First Council meeting. Contact Lynne if you have any questions. The committee will be working on the organizational chart but will not be ready in August as this is not part of bylaws. Beth McGuire suggested change the lettering of MR/DD to ODDD and Jayme McCourt will make the changes.

b. **MID-CAT**

Chris Ruf announced that Mid-ICAT (ages 19-59) is open for business. We meet on the second Tuesday of the month. Referrals are to be sent to Christine Ruf. We will be working with youth groups and senior groups if needed. Once staffing occurs Mid-ICAT is a closed meeting. A copy of the minutes is attached to the original minutes.

6. **UNFINISHED BUSINESS**

None.

7. **NEW BUSINESS**

Mike Jenks announced that mental health funding took a cut of \$1.2 million. CFIT was transitioned to Solutions. FAST money is now streamed directly to Family First Councils. ABC still comes to ADAMH Boards to be used in the same general way. Early childhood funds will continue to work through Catholic Charities and Cornerstone.

Teresa Reed-McGlashan noted that funding is what it is and people are being very patient. She knows it is difficult at the local level. She has been going to Council meetings around area counties to see the reactions. She commends Medina County for the efforts. She also explained the HB 289 plan for 2011 is on a 4-year cycle. This is the second year that the county submits reports and is the third year of a four-year cycle. 2010 will be another reporting year, and then in 2011 Councils should be gearing towards a planning activity. This should take about a year to go through the process. The process starts in July of 2010 to have it completed to submit in calendar year 2011. Reconsider at your data, look at your community resources, look at community gaps, and redo your plan to where you are. This is similar to a five year strategic planning cycle. HB 289 is a four-year cycle to accord with the biannual budget cycle.

Mike Jenks asked if this is a variation on PfS.

Teresa Reed-McGlashan responded there is guidance on the planning process and will take a PfS model to do that.

Mike Jenks also noted that we have lost a quarter billion dollars. Times are tough and that is asking a lot for \$16,000 in funding from the state. The amount that is offered may not be worth it for the funding. There is only so much people can do.

Teresa Reed-McGlashan noted that Medina was a PfS county and it would not take as much time and effort as counties that which had several years less experience.

8. **PUBLIC COMMENTS**

A. Debbie Kubena-Yatsko – Medina Housing Authority has emergency funding for the newly unemployed. If you need assistance please call the Housing Authority. A flyer is attached to the original minutes. There is crisis funding available but it must be spent by October 31. Please refer clients to the Housing Authority.

B. Dianne DePasquale-Hagerty – The offices of Medina Creative Housing have moved to the new apartment complex at Reagan and Huntington. Dianne invited everyone over to view the complex. Medina Creative Housing has a waiting list of 120. They are starting a new building in Brunswick in September.

C. Debra Radecky – The Office for Older Adults received money for food for seniors. They are in the process of opening a nutrition program and additional congregate meal sites in Brunswick and in Gloria Glens.

D. Beth McGuire – The Robertson Bereavement and Hospice of Medina County flyer was distributed. The flyer is attached to original minutes.

E. Lisa Strebler – In July of 2009, the Board of Health voted to continue newborn home visits in Medina County. The visits will be supported by the levy funds. Medina General is providing visits for babies born at Medina General. The Health Department will not be duplicating services.

F. Kellie Reed – On August 28, 2009 at the Learning Garden in Seville from 6-8 p.m. the Second Annual Feed Our Community Event is being held. Please bring a donation for the Community Services Center – boxed food or canned goods or monetary donations. There will be free food.

G. Nick Solar – Thank you to everyone for all of the hard work.

9. ADJOURNMENT

Tim Putka made a motion to adjourn. Mike Jenks seconded. The motion passed. The meeting adjourned at 10:45 a.m.

Respectfully submitted by,
Jayme McCourt