

Committee Meeting Report Form

Committee Membership Date August 12, 2009

Chair Person Judy Leuthaeuser

Members Present: Judy Leuthaeuser, Sharon Tahajod

Absent: Barb Meador, Billy Ray, Michelle LaMar, Beth McGuire, Debbie Kubena-Yatsko

Meeting Summary: (Discussion items, business completed, etc.)

1. Openings for the November 2009 elections were reviewed. Members up for re-election include Carol Andregg, Beverly Hardin, Tim Putka, Captain Debbra Grace, Kristine Quallich, and Diane DePasquale-Hagerty. Family representatives with mandatory status whose elected terms are ending include Billy Ray, Kim Schreiver, and Amy Dell'Anno.
2. We reviewed the updated "Invitation to Join FFC", FFC "Application Announcement", and "2010 Membership Application" form.

Decisions Made:

1. Other committee members will review updated forms.
2. Committee will continue to prepare for November FFC election.

To Do: (Pending items, next steps, person responsible, etc.)

1. Sharon will give application form to Kellie Reed, who has attended several Family Advisory Committee meetings.
2. Judy will distribute application forms at the August FFC meeting to FFC members whose terms are ending in 2009 and send forms to two interested individuals.
3. Judy will email updated application forms, invitations, and announcements to other Membership Committee members for them to review. [On August 13, Jayme reformatted the application form, making it more readable and professional-looking.]
4. Sharon will provide committee with information about statutory Family Advisory Committee members before the end of September.
5. Judy will provide Jayme with information for newspaper announcements regarding FFC election.
6. In August and early September, the committee will create the basic election slate, continue to solicit candidates for membership, and begin to work with the 2010 Council Chair on recruiting a 2010 Chair-Elect.

Next meeting: Date Wednesday, September 9, 2009

Time 9:30 a.m.

Place Medina Library Room 3A

Report completed by: Judy Leuthaeuser