



MEDINA COUNTY FAMILY FIRST COUNCIL

MINUTES OF FEBRUARY 23, 2010

MEMBERS PRESENT

1.	Andregg, Carol	Family Representative
2.	Barlow, Betty	Oaks Family Care Center
3.	Brittain, Randy.....	Ohio Department of Youth Services
4.	Castele, Lynne	Family Representative
5.	Croftcheck, Kim.....	Community Action Wayne/Medina County
6.	Dockrill, Diane	Solutions Behavioral Healthcare
7.	Grace, Debra.....	Wadsworth Salvation Army
8.	Hudson, Nancy.....	OSU Extension
9.	Jackson, Sienna.....	Medina Salvation Army
10.	Jenks, Michael	ADAMH Board
11.	Kasten-Krause, Melanie.....	Society for Handicapped Citizens
12.	Kauffman, Kevin	Samaritan Care Center and Villa
13.	King, Julie.....	United Way of Medina County
14.	Koran, William	Medina County ESC
15.	Kubena-Yatsko, Debbie	Medina Metro Housing
16.	LaMar, Michelle	Community Services Center
17.	Leuthaeuser, Judy.....	Medina County Library
18.	Manes, Jan.....	Medina County Board of Developmental Disabilities
19.	McGuire, Beth	Hospice of Medina County
20.	Meador, Barbara	Community Action
21.	Nowak, Brian.....	Medina County Drug Abuse Commission
22.	Putka, Tim	Catholic Charities
23.	Radecky, Debra	Office for Older Adults
24.	Ray, Billy	Family Representative
25.	Reed, Kellie.....	Family Representative
26.	Robertson, Pat	Family Representative
27.	Simon, Betsy	Family Representative
28.	Solar, Nick.....	City of Brunswick, Chair
29.	Strebler, Lisa.....	Medina County Health Department
30.	Tahajod, Sharon.....	Family Representative
31.	Titterington, Phillip.....	Juvenile Court
32.	Williams, Bradford.....	Solutions Behavioral Healthcare, Chair-Elect

GUESTS PRESENT

1.	Giles, Joyce.....	Medina Hospital
2.	Miskell, Debra	Medina Hospital
3.	Nimmo, Nancy.....	Medina County ESC

STAFF PRESENT

1.	McCourt, Jayme	Administrative Assistant
2.	Perrine, Amy	Youth ICAT Coordinator
3.	Ruf, Christine	Coordinator and Help Me Grow Project Director
4.	Shook, Kathe.....	Senior ICAT Coordinator

1. WELCOME, CALL TO ORDER AND INTRODUCTIONS

Brad Williams called the meeting to order at 9:00 a.m. and welcomed everyone. Brad circulated the committee selection sheets for Council members to review and make selections if needed. Introductions were made.

2. PRESENTATION - SENIOR ICAT

Kathe Shook, Senior ICAT Coordinator, gave a presentation on Senior ICAT. A copy of the presentation is attached to the original minutes.

3. COORDINATOR'S REPORT

Christine Ruf gave a synopsis of her monthly report. A copy of the report is attached to the original minutes.

4. APPROVAL OF MINUTES AND COMMITTEE REPORTS

Will Koran made a motion to approve the minutes and committee reports. Lynne Castele seconded. The motion passed.

5. ACTION ITEM

A. Carol Andregg made a motion to apply for the Ohio Children's Trust Fund Grant for \$52,391. Debbie Kubena-Yatsko seconded.

Christine Ruf gave a timeline of the process.

- February 8, 2010 Application information received at FFC office
- February 9 and 10, 2010 Application edited to reflect "Medina County" wording and dates/times
- February 11, 2010 Announcement appeared in the Medina County Gazette legal section and announcement emailed to full Council

- February 12, 2010 Applications available for pickup or email from the FFC Office
- March 4, 2010 Applications due at FFC office by 4:00 p.m.
- March 5, 2010 Applications available for reviewers at 10:30 a.m.
- March 10, 2010 Reviewers meet to score and discuss the applications at 8:30 a.m.
- March 16, 2010 Recommendations for funding to be discussed at Administrative Committee meeting

- March 23, 2010 If approved at Administrative Committee meeting, then Action Item for full Council

- March 23, 2010 After Council meeting, notify applicants of Council's approval or denial
- April 1, 2010 Submit Medina County's application to state office of OCTF by 5:00 p.m.

The motion passed.

6. COMMITTEE REPORTS

A. ADMINISTRATIVE

No report. The meeting on February 16, 2010 was cancelled.

B. FAMILY ADVISORY

Sharon Tahajod announced the Family Advisory Committee is reviewing the updated Service Coordination Plan. The main goal is to determine if it is family friendly. Billy Ray was recently on the front page of the Medina Sun (copy attached to original minutes).

Pat Robertson reported on the Eleemosynary Project.

4 families were served this year.

\$535 was received in cash and checks.

29 items were purchased by Council members.

Thank you to Michelle LaMar and Community Services; they gave 20 items and wrapping paper.

Thank you to Jayme McCourt for assisting in purchasing other items.

Thank you to Linda Rao-Lemmerman for help from the Finance office.

Pat had an opportunity to deliver gifts to one family. It was heartwarming to meet a family and see them as they received their gifts. Pat received three thank you notes from one of the families.

C. MEMBERSHIP

Judy Leuthaeuser reported that the Membership Committee met on January 20, 2010. The committee completed the orientation for new members. After the Strategic Plan is finalized we will schedule a meeting, otherwise the next scheduled meeting is July 14, 2010.

D. PUBLIC RELATIONS

Phillip Titterington announced the Public Relations Committee will be meeting at 8:30 on April 15, 2010 at Job and Family Services. The committee will review the Strategic Plan and identify what our job and responsibilities are.

E. PLANNING COMMITTEE

a. SURVEY

Julie King announced that the Strategic Plan Goal 4 group sent out a Survey Monkey email. This is a legitimate email, and she asked if you would complete the survey as quickly as possible. Should there be another survey, we will send out a prior notification.

b. STRATEGIC PLAN

Christine Ruf reported that the Strategic Plan was forwarded to Dale Fortner. He indicated some comments and corrections. Christine Ruf and Jayme McCourt will incorporate the notes into the plan, then share the final plan with Brad Williams, then present it to the full Council at the March meeting.

c. SERVICE COORDINATION

Christine Ruf reported that the ICAT team met several times. The Planning Committee and Family Advisory Committee are reviewing the procedure. Once complete, full Council and then the state has to approve the document.

i. SUBCOMMITTEES

a. WELLNESS

Diane Dockrill noted the Wellness Committee met on February 5, 2010. The Ohio Children's Trust Fund was discussed. The next meeting is April 2, 2010.

(i.) CARETEAMS

The Sustainability Committee met on January 15, 2010. The minutes will be forwarded with future emails.

b. SENIOR FOCUS

In the absence of Sandy Calvert, Brad Williams noted the written update on Senior Focus was provided to Council members in the announcement email. Copy attached to original minutes.

c. YOUTH ADVISORY CONSORTIUM

Jan Manes announced the Youth Advisory Consortium met on February 2, 2010. Sixteen agencies were represented at the meeting. Our next meeting is March 2, 2010 from 9:00 to 11:00 a.m. at Medina Hospital

Lisa Strebler announced that Debra Miskell will be representing the Family Birthing Center at Medina Hospital.

Christine Ruf noted the Consortium has had visitors to the meetings who have become regular attendees. Chris spoke about this group at a regional Family First Council and Help Me Grow meeting. The Consortium is meeting the needs of childhood initiatives and was well received and recognized in other communities.

ii. AD HOC COMMITTEES

a. MID-ICAT

Christine Ruf announced that the Mid-ICAT responsibilities were transferred to Amy Perrine.

Amy Perrine reported Mid-ICAT has received four cases to date. The group reviews a strategy for the family and then the family comes in for 45 minutes. This has been extremely helpful to the families and the team members at the table. The group meets the second Tuesday of the month. All of the cases have been very different. We are all learning from one another and we are all pulling together to work on this. There have been mental health, homelessness and substance abuse issues.

Discussion included:

- Concerns about individuals aging out of Youth ICAT.
- Need statistics on cost savings and prevention, e.g., keeping seniors in their home rather than nursing home.
- No funding vs. extensive funding for nursing homes.
- Use average costs rather than personal information.
- Mid-ICAT is a new initiative and started only a few years ago.
- There are gaps in services between Youth ICAT and Senior ICAT.
- Mid-ICAT used pieces and parts of Youth and Senior ICAT and worked it into Mid-ICAT.
- Within the family unit, how is it decided where the family fits? Youth, Mid, Senior?
- Mid-ICAT encompasses the whole family.
- There is a transition from one ICAT to another.
- The most intense need is handled first.
- There are people to contact at different agencies to ask questions.
- There is collaboration with people for asking for help.

7. UNFINISHED BUSINESS

A. Christine Ruf worked with the ESC, Wadsworth Schools and the United Way on a grant proposal. The state did not give us one of the 25 awards.

B. Christine Ruf announced that the Bylaws were sent to the prosecutor's office in August. They found them last week and are being reviewed.

8. NEW BUSINESS

None.

9. PUBLIC COMMENTS

A. **Brad Williams** – Thanked everyone for the hard work on the Strategic Plan.

B. **Debra Miskell** – Medina Hospital is pleased to collaborate with Health Department. Everyone is welcome at the Baby Fair on March 27, 2010 at Medina Hospital. Medina Hospital is now affiliated with the Cleveland Clinic.

C. **Julie King** – The United Way Grant RFP's will be out in June for United Way funding.

D. **Barb Meador** – Family Affair is April 24, 2010. This is the 19th year of Family Affair.

E. **Barb Meador** – Head Start is in the middle of recruitment. We are looking for children through age 4 and pregnant women.

F. **Beth McGuire** – Hospice groundbreaking ceremony will be Thursday, March 25, 2010 and we should move in 18 months later.

G. **Nancy Hudson** – OSU Extension will have a student intern for Family Life Studies available for the summer.

10. ADJOURNMENT

Nick Solar made a motion to adjourn. Tim Putka seconded. The meeting adjourned at 10:35 a.m.

Respectfully submitted by:

Jayne McCourt