

**MEDINA COUNTY FAMILY FIRST COUNCIL
ADMINISTRATIVE COMMITTEE MEETING
APRIL 21, 2009**

Attending: Lynne Castele, Vincent DeGeorge, Mike Jenks, Greg LaForme, Pat Robertson, Christine Ruf, Nick Solar, Lisa Strebler, Mead Wilkins and Bradford Williams

Guests: Jeff Anderson, Chris Jakab, Debbie Kubena-Yatsko, Suzanne LeSure, Amy Perrine, Betsy Simon, and Sharon Tahajod

Mead Wilkins called the meeting to order at 8:35 a.m.

1. Concerns Discussion

Per the direction of full Council on March 24, 2009, a list of concerns was generated pertaining to the performance of the Executive Director, Vincent DeGeorge. Mead Wilkins directed the staff to stay or to leave if they wish, but the committee will not go into executive session.

Nick Solar distributed a compilation of concerns that were solicited from members of the Administrative Committee and from Council members. This is a list of concerns only; there are no positive comments because this is not an evaluation. If Council members would like a copy of the concerns, they are available upon request.

Vince and the Administrative Committee had an opportunity to review and discuss the concerns. After much discussion the Committee came to consensus:

- A. Vince heard the Administrative Committee's concerns.
- B. The Administrative Committee heard Vince's concerns.
- C. Vince will work with Chris Jakab on concerns expressed by both the Administrative Committee and Vince.
- D. A major emphasis will occur on dealing with Council programmatic and budget issues as numerous initiatives need to be the focal point of Council operations.

2. Bylaws

Lynne Castele distributed the current organizational chart and a proposed organizational chart, once the revised Bylaws are approved (copies attached to original minutes).

3. Help Me Grow

Chris Ruf distributed proposed changes and plan for FY 2010 (copy attached to original minutes). Chris stressed that Council cannot just look at the 40% reduction in funding. By cutting funding and making it harder to provide services we will need more staff with less money. Newborn home visits have been eliminated and Chris as advocated for them to continue. The next step is to meet with all of the contracted agencies on how to move forward. Council will be in a very difficult position in the next few months.

Vince DeGeorge noted that we are not mandated for FY 2010 on staff ratios, but to transition to the changes. There needs to be a county wide decision on how to provide for at-risk children. At this point this is a not well funded mandate. We need to look at criteria for at-risk children. This will be a year long process.

4. Executive Director's Report

Distributed but not discussed.

5. Financial Reports

Distributed but not discussed.

6. Wellness Committee

Vince DeGeorge discussed the Wellness Committee's request that was presented to the Planning Committee on March 24, 2009. He indicated that the request would be the same as the request discussed at the Administrative Committee prior to submission to the Commissioners. As the Commissioners were not able to fund the program, the request was to use carry-over funds. Since time was limited, Mead Wilkins tabled this item until the next Administrative Committee meeting on May 19, 2009.

7. Adjournment

Nick Solar made a motion to adjourn. Lisa Strebler seconded. The motion passed. The meeting adjourned at 10:10 a.m.

Respectfully submitted by,
Jayme McCourt