

**Medina County Family First Council
Administrative Committee
June 19, 2007**

Members Present: Lynne Castele, Vincent DeGeorge, Michael Jenks, Debbie Kubena-Yatsko, Greg LaForme, Scott Miller, Amy Perrine, Pat Robertson, Chris Ruf, Lisa Strebler, Philip Titterington, and Mead Wilkins.

Chairperson: Mead Wilkins

A motion was made by Pat Robertson to approve the May 15, 2007 minutes as written. Debbie Kubena-Yatsko seconded. The motion passed.

1. Financial Report – Scott Miller

Scott Miller distributed copies of the financial reports. (Copy attached to original minutes.)

Agencies have been billed.
ICAT listings have been finalized.
HMG Part C money is depleted. State TANF funds are available.
PfS funds will be depleted by June 30, 2007.
In good shape financially – no problem areas.

2. Executive Director Report – Vincent DeGeorge

Vince has attended the state meetings and the Wadsworth's Care Team 7th and 8th grade award ceremony. Leadership Medina has been completed. PfS took up most of his time. He is working on sustainability with Roger Wright and Ken Bender. Sustainability was the focus of the Wadsworth staff meeting last week. The middle school will have finished posttest scoring by next week. Wadsworth Principal, Roger Wright, wants Job and Family Services to be a solid supporter of the program. After school social interaction is important. Instead of one time per week, Wadsworth is considering a biweekly program. Two Medina schools will be utilizing ABC Funds to start up their own Care Teams. One of the goals is a consistent model for all schools.

Chris Ruf added that we measured grades, attendance and discipline. 29 children were linked to services with over 100 linkages to services. Statistics supplied from the vice principle noted that discipline rates went down and attendance went up for everyone but one student. She missed 31 days of school, which will put us at a loss. The child was truant, not absent. 29 student's grades went up. Parents reported that their "child is different" and kids are smiling. This Care Team has made a major difference in their lives. One child was suicidal and Ken Bender intervened with the parents. The Care Team has been excellent public relations in the homes with the parents realizing that the schools do care about their children. Ken Bender worked very hard at the relationship with the schools and children.

Vince noted that in the short time frame we had to establish the Care Team, it worked well. Kids were great at the award lunch. A bill is going to the State for suicide prevention in schools. Kris Quallich, of Medina City Schools, has money in her budget to work on a Care Team in Medina. More collaboration with the schools and agencies is needed.

The wellness grants took a great deal of Vince's time this month. Technical assistance training was given to Children's Trust Fund requestors. The unit rates and how they conduct their business were not consistent. The resubmission deadline is June 30, 2007. The grants should be firmed up by August 1, 2007.

Vince reported that we have had a very challenging ICAT case. A client's attorney contacted Senator Voinovich's office and Representative Batchelder's office on behalf of this child. We are continuing to work with the Cleveland Clinic and the family. Amy Perrine noted that the ICAT team put a plan together and the family has understood and agreed to the plan. The child's psychiatrist came to the ICAT meeting and some progress has been made with the family.

Vince also worked on the Legislative breakfast, Americors, and Access to Better Care.

3. State Administrative Grant / HB 289 Plan – Vincent DeGeorge

Vince will be submitting a \$20,000 grant request to the state. This is a Building Community Capacity Grant. Items included are the Care Team, incorporating our strategic plan, the allocation of dollars, logic model, and MidCAT and older adults. We have to describe what Family First does. If approved, \$18,500 will be allocated to the administrative fund and \$1,500 will be allocated to the Family Advisory Committee. ***This will be an action item for the Family First Council Meeting on June 26, 2007 for approval.***

4. Help Me Grow Contracts – Chris Ruf

Help Me Grow contracts expire on June 30, 2007. Chris Ruf, Vince DeGeorge, Clyde Crabtree and Cheryl Scheck met and discussed the contracts. Phillip Titterington made a motion to enter into contracts with:

Catholic Charities	\$168,860.64 (with no new staff)
MR/DD	\$46,824.96
Community Action	\$46,824.96
Health Department	\$110,206.00

Mike Jenks seconded. The motion passed. Lisa Strebler and Greg LaForme abstained. ***This will be an action item for the Family First Council Meeting on June 26, 2007 for approval.***

HMG is getting the technical assistance from Clyde Crabtree. We may have to do an RFP on the process of contracting services. Federal dollars must follow specific guidelines on contracts. HMG will work on this during the coming year.

One HMG staff member contracted through Catholic Charities will have a \$400 shortfall in the last month of the fiscal year. A staff member was hired for 35 hours rather than 32 so she could receive benefits. There is a \$408 shortfall in her contract. Chris is requesting an amendment to the original contract. She is asking \$2,000 to be moved from parent support stipend to the Catholic Charities line item to allow us to continue to pay her contract. Greg LaForme made a motion to approve, Pat Robertson seconded. The motion passed. ***This will be an action item for the Family First Council Meeting on June 26, 2007 for approval.***

5. Access to Better Care – Mike Jenks

Mike Jenks is working at the state level for ABC funding. On Wednesday, June 20, 2007 it will go to committee at the state level for approval.

6. Planning Committee Strategic Plan – Debbie Kubena-Yatsko

The Planning Committee will meet on Wednesday, June 20 to discuss the October 19, 2007 PfS training meeting. Discussion will include whom to invite, the agenda, logic model process, and Care Team process. A more formalized report will be given when other items and areas are analyzed.

7. PfS Update – Debbie Kubena-Yatsko

The next sustainability meeting will be Friday, June 29, 2007 at the Housing Authority from 9:30 a.m. – 11:00 a.m.

8. Family Resource Center Update – Vincent DeGeorge

The next Family First Council meeting will be held at the Family Resource Center. The Family Resource Center has a contract with the Health Department! Lisa Strebler noted that the state grant has decreased for the Health Department and services may be altered.

9. Wellness Grants – Vincent DeGeorge

This has been a challenging year for teen pregnancy grants. Family First submitted a proposal to Job and Family Services for \$299,926 and then bid out to grantees for after school related programs. Job and Family Services awarded \$200,000. All requested amounts had to be altered due to the reduced allocation of funds. A discussion

ensued on current funding vs. recommended funding. (A listing of Requested and Recommended Funding is attached to the original minutes.)

Greg LaForme made a motion to approve the Job and Family Services grant to Family First Council for \$200,000. Pat Robertson seconded. The motion passed. ***This will be an action item for the Family First Council Meeting on June 26, 2007 for approval.***

Greg LaForme made a motion to approve the Family First Council grant award to the following:

Oaks Family Care Center	\$79,500.00
Edwards Middle School	\$15,000.00
Salvation Army Wadsworth	\$18,500.00
Planned Parenthood	\$17,500.00
Catholic Charities	<u>\$21,750.00</u>
TOTAL	\$152,250.00

Pat Robertson seconded. The motion passed. ***This will be an action item for the Family First Council Meeting on June 26, 2007 for approval.***

10. Legislative Breakfast Synopsis – Vincent DeGeorge

Eight legislative individuals from northeast Ohio counties attended. Commissioners Geissman and Hambley attended from Medina County. Over 80 people attended. Three representatives from Cuyahoga County attended. John Corbett from Community Solutions, Former Representative Chuck Calvert and Representative Barbara Boyd rounded out the Legislative panel. Parent panel and the parent speakers were excellent. Family First showcased senior ICAT and Cuyahoga County wants to partner with Medina County.

11. St. Matthews Church Donation – Vincent DeGeorge

Family First uses the meeting room on a monthly basis at St. Matthews Church. Vince has to open the church and put the coffee on due to church staff limitations. They have a fee schedule for the rental space but cannot send an invoice. How can we compensate the church for rental space? Scott Miller will look into this.

A motion to adjourn was made by Greg LaForme. Pat Robertson seconded. The motion passed. The meeting adjourned at 9:55 a.m.

Next Meeting

Date: Tuesday, July 17, 2007
Time: 8:30 a.m.
Place: Hogan Room
Job and Family Services Building

Respectfully submitted by
Jayme McCourt