

**Medina County Family First Council
Administrative Committee
February 20, 2007**

Members Present: Vincent DeGeorge, Michael Jenks, Debbie Kubena-Yatsko, Greg LaForme, Amy Perrine, Pat Robertson, Chris Ruf, Phillip Titterington and Mead Wilkins

Chairperson: Mead Wilkins

A motion was made by Greg LaForme to approve the January 16, 2007 minutes as written. Debbie Kubena-Yatsko seconded. The motion passed.

1. Financial Report – Vincent DeGeorge

Vincent DeGeorge handed out copies of the financial reports. The ICAT line items are being examined. No discussion on the items was held. (Copies attached to original minutes.)

2. Vincent DeGeorge Contract – Vincent DeGeorge

Vince's contract is reviewed by the administrative committee each year in February. The Administrative Committee went into Executive Session to discuss the review.

A motion was made by Greg LaForme to end the Executive Session. Pat Robertson seconded. The motion passed.

Discussion included Vince's utilizing a "PEO" reporting style: Priority, Effort and Outcome. Vincent DeGeorge will give feedback of his activities at the Administrative Committee meeting on March 20, 2007.

Action item: Place on Family First Council meeting agenda:
Resolution to pass a 3.5% increase on the contract for Vincent DeGeorge.

3. Access to Better Care - Vincent DeGeorge

Vincent DeGeorge handed out copies of a draft brochure and application for the ABC (Access to Better Care) process.. Any changes, comments or concerns, please contact Vince. (Copies attached to original minutes.)

A motion was made by Greg LaForme to adjourn; Debbie Kubena-Yatsko seconded. The meeting was adjourned at 9:40 a.m.

Next meeting:

**Date: March 20, 2007
Time: 8:30 a.m.
Place: Hogan Room
Job and Family Services Building**

Respectfully submitted by
Jayme McCourt