

**Medina County Family First Council
Administrative Committee
April 22, 2008**

Attending: Lynne Castele, Vincent DeGeorge, Mike Jenks, Nick Solar, Pat Robertson, Lisa Strebler, Phillip Titterington, and Mead Wilkins

Guests: Sandy Calvert, Joyce Giles, Gene Goebel

Chairperson: Mead Wilkins

Mead Wilkins called the meeting to order at 11:10 a.m.

Agenda: Discussion of PfS Request for funds for Senior Focus

The Senior group that met on October 19th, 2007 continued to meet.

Who would fiscally handle the money?

Vince DeGeorge would create a Memorandum of Understanding for Jackie Kirby Wilkins.

Other two agencies would pay directly to Jackie Kirby Wilkins.

Questions on the survey are still open to discuss.

Will something be cut so that we can do this?

This will deplete our reserve at 5%. That will cut reserves in the future.

If you cut programs you may need to cut personnel. No jobs will be in danger.

Communication on how the process works.

Senior data is lacking. Difficult to write grants without the data.

Good investment that we could have to make better decisions on seniors.

Request questions from council that they would like to have asked on this survey. We have a one week timeline for questions. No more than 4 questions per agency please. Jayme McCourt will send out a notice, combine the questions into one document and forward them to Sandy Calvert.

Lisa Strebler made a motion to authorize Vincent DeGeorge to enter into a Memorandum of Understanding or Contract with Jackie Kirby Wilkins to conduct the Senior Needs Assessment Survey. Lynne Castele seconded. The motion passed.

Nick Solar made a motion to adjourn. Lynne Castele seconded. The meeting was adjourned at 11:30 a.m.

Respectfully submitted by,
Jayme McCourt