

**Medina County Family First Council
Administrative Committee Meeting
September 15, 2009**

Attending: Lynne Castele, Gene Goebel, Chris Jakab, Mike Jenks, Pat Robertson, Christine Ruf, Nick Solar, Lisa Strebler, Phillip Titterington, Mead Wilkins and Brad Williams

Chairperson: Mead Wilkins

Mead Wilkins welcomed everyone and called the meeting to order 8:35 a.m.

1. Approval of the Minutes from August 18, 2009

Pat Robertson made a motion to approve the minutes from August 18, 2009. Lynne Castele seconded. The motion passed.

2. Coordinator's Report

Christine Ruf distributed her report. A copy is attached to the original minutes. Mead Wilkins inquired about Senior Focus, Senior ICAT, what the difference is and the need for a presentation. Chris Ruf will ask for a report from Sandy Calvert and Kathe Shook.

3. United Way

Mead Wilkins reminded the committee that several months ago Julie King and the United Way offered to contribute to Family First Council. Julie King was also asking to be a member of the Administrative Committee. Lynne Castele noted the Chair can appoint anyone to the committee if requested.

Discussion included:

- Historically it has been the contributing members on the committee.
- The maximum number of people is 18 that can be on the Administrative Committee.
- Individuals can choose to come or not to.
- Other individuals can be added.
- According to HB289, A-G is mandated to be part of Council and part of the Administrative Committee.
- People should not be here just because they contribute financially to Council.
- This could open it up to overage on the committee and the number of voting members.
- People should not have to contribute financially to be on the committee.
- All someone has to do is to make a request of the Chair to be on a committee.
- Is there a conflict of interest for funding other interests?
- There is collaboration of agencies.

Decision for others than HB 289 A-G to be on the Administrative Committee

- Apply in writing to the Chair.
- It is an annual appointment.
- Any contribution is voluntary.

4. Medicaid Match for the ICAT Coordinator

Mead Wilkins announced that Amy Perrine's role has evolved over time to be more of a case manager. She is not providing in-home therapy, but is doing case management. In prior years there was more paperwork, but what she is doing now is billable Medicaid hours. Mead Wilkins is suggesting billing Amy Perrine's time to offset expenses. What Amy is doing is a percentage of Medicaid match and is reimbursable case management services. Amy is speaking with therapists, producing reports, transporting children and coordinating care of some of the children. The job has evolved to reimbursable activities. A discussion ensued on a Medicaid eligibility agency. Chris Ruf suggested Amy provide a two month time study on Medicaid eligible cases and look at billable hours. Once the time study is completed, review and discuss it then.

5. Adjournment

Pat Robertson made a motion to adjourn. Lynne Castele seconded. The meeting adjourned at 9:10 a.m.

Respectfully submitted by,
Jayme McCourt