

**Medina County Family First Council
Administrative Committee
September 16, 2008**

Attending: Lynne Castele, Vincent DeGeorge, Mike Jenks, Scott Miller, Pat Robertson, Nick Solar, Phillip Titterington, and Mead Wilkins

Guests: Gene Goebel, Debbie Kubena-Yatsko, and Amy Perrine

Chairperson: Mead Wilkins

Mead Wilkins called the meeting to order at 8:30 a.m. Pat Robertson made a motion to approve the minutes from August 19, 2008. Lynne Castele seconded. The motion passed.

1. Financial Report – Scott Miller

Copy attached to original minutes. Scott Miller advised that Family First received the \$20,000 from the state but it is not reflected in the reports for this month. As we close out this year, our balance should be about \$150,000.

2. Proposed 2009 Budget – Scott Miller

Copy attached to original minutes. Scott Miller reported that this is a calendar year 2009 budget. As we go into 2009 we will divide it in half and then go to a fiscal year. Then the other half will go to the first six months of 2010, thus getting Family First Council on the state fiscal year schedule. The agency contributions will be the same as this year (\$6,750). The Help Me Grow input (\$57,615) is calculated as administrative costs. The \$20,000 Family First Council grant from this year is also calculated as the same. We cannot rely on the Commissioners funds, or the additional funding from Juvenile Court this year.

Included in the \$127,521.12 are coordinator services with an assumption of a 2.5% increase. Also included is the estimated 2008 travel. The proposal is broken out by salary costs for Amy Perrine, Jayme McCourt and Linda Rao-Lemmerman with a 2.5% increase. Other miscellaneous expenses include \$4,000 for the strategic plan retreat. This would leave a cash balance of approximately \$159,000.

Discussion ensued on:

- The explanation of the budget line items.
- Other agencies contributing to Family First.
- Grants and other revenue streams.
- Funds to provide services with some administrative offset.
- Contributions and agencies' own budgets.
- Contributions from the schools.

Vincent DeGeorge noted that Commissioner Steven Hambley requested Family First Council provide a proposal for pregnancy prevention funds. Vince will look to the Wellness Committee for guidance on this request. Wellness will look at the unit cost of services when creating this proposal. Once the proposal from Wellness is finalized, the Administrative Committee will review it before it is submitted to the Commissioners.

Vincent DeGeorge will initiate discussion with the ESC for possible funding and will report the outcome at the October 21, 2008 Administrative Committee meeting.

3. State Budget – Vincent DeGeorge

Vincent DeGeorge distributed a copy of an article entitled "Governor Orders \$540 million in Adjustments to Preserve Ohio's Balanced Budget" and discussion ensued. Copy attached to original minutes.

4. EScore Update – Vincent DeGeorge

Vincent DeGeorge reported that the state did not renew the contract with Ohio State for EScore. There is now a contract dispute over who owns the data. There will be a meeting on October 16, 2008 to discuss this. Medina wanted more data flow from EScore.

5. Strategic Plan – Lynne Castele

Lynne Castele reported that the Planning Committee suggested Dale Fortner to be a speaker at the retreat. There is \$4000 budgeted for this endeavor. We need to be prepared on what we want. We need to interview a speaker on what we need. If anyone knows of a speaker please let her know. The date of the retreat may be dependent on the speaker's availability. Mead Wilkens noted that we need to have a viable strategic plan. Nick Solar stated he is trying to get a location for the retreat.

6. Older Adult Survey – Vincent DeGeorge

Vincent DeGeorge spoke with Jackie Kirby Wilkins. He has not gotten the final report and once it is received he will forward it on to the committee.

7. Eleemosynary (Christmas) Project – Pat Robertson

Billy Ray, Diane DePasquale-Hagerty, Amy Dell'Anno, Jayme McCourt, and Karen Glass have given names for families for this year's Eleemosynary Project. The Family Advisory Committee is trying for four families this year. Pat noted that Julie King inquired about working with corporate partners for our families for this year's project. The project will be discussed at the Family Advisory Committee meeting on Tuesday, September 23, 2008.

8. Logo Discussion – Phillip Titterington

Philip Titterington would like discussion to ensue at the September 23, 2008 Family First Council meeting on brainstorming for a new logo for Family First. Debbie Kubena-Yatsko will facilitate the discussion. Our old logo and the logo from the state will be there for viewing. We will not be giving the proposed logos to the Council as this may skew their thought process for a new logo.

9. Adjournment

Nick Solar made a motion to adjourn. Lynne Castele seconded. The meeting adjourned 9:45 a.m.

Respectfully submitted by,

Jayne McCourt