

**MEDINA COUNTY FAMILY FIRST COUNCIL
ADMINISTRATIVE COMMITTEE MEETING
JANUARY 20, 2009**

Attending: Vincent DeGeorge, Greg LaForme, Pat Robertson, Christine Ruf, Nick Solar, Lisa Strebler, Phillip Titterington, and Mead Wilkins

Guests: Lynne Castele and Chris Jakab

Mead Wilkins called the meeting to order at 8:35 a.m.

1. Approval of the minutes from December 16, 2008

Pat Robertson made a motion to approve the minutes from December 16, 2008. Greg LaForme seconded. The motion passed.

2. Immediate Past Chair to be a Full Voting Member of the Administrative Committee

Nick Solar made a motion for the immediate past Chair to be a full voting member of the Administrative committee. Mead Wilkins seconded. The motion passed.

3. Executive Director's Report

Vince DeGeorge addressed concerns related to his performance and contract issues. He distributed his monthly report.

4. Executive Session

Mead Wilkins made a motion to go into Executive Session to discuss personnel issues. Nick Solar seconded. The motion passed. The committee went into Executive Session at 8:40 a.m. Vince DeGeorge, Chris Ruf and Jayme McCourt were excused.

No decisions were made while in executive session. Nick Solar, Chris Jakab and Vince DeGeorge will meet on Friday, January 23, 2009 to discuss the contract for the Executive Director's position.

Lynne Castele made a motion to come out of Executive Session at 9:40 a.m. Phillip Titterington seconded. The motion passed. Vince DeGeorge, Chris Ruf and Jayme McCourt rejoined the meeting.

5. Financial Report

Distributed but not discussed.

6. School Superintendents Meeting – January 9, 2009

Vince DeGeorge distributed the funding information that was provided to the schools on January 9, 2009. Discussion on the handout ensued.

7. First Lady Regional Forums

Vince DeGeorge announced that there will be another round of forums with the First Lady of Ohio. Our region will be meeting on March 4, 2009 in the afternoon. The First Lady's office requested that no more than six people attend from each county. Time and location are yet to be determined. Individuals for this forum will be discussed at the Planning meeting on Tuesday, January 27, 2009.

8. Help Me Grow Updates

Christine Ruf noted that two staff members are on extended medical leave. When the independent contracts are negotiated for 2010, there will be a clause on extended leave and pay practices. At this time Help Me Grow is obligated to pay the individual while on leave. Help Me Grow cannot hire a temporary because we do not have the funds. Short term disability and long term disability will be addressed. Help Me Grow has received preliminary notice that we are 100% in compliance of transition and 45 day and timely receipt.

9. Adjournment

Greg LaForme made a motion to adjourn. Pat Roberston seconded. The motion passed. The meeting adjourned at 9:55 a.m.

Respectfully submitted by,
Jayme McCourt