

**Medina County Family First Council
Administrative Committee
February 19, 2008**

Members Present: Lynne Castele, Vince DeGeorge, Mike Jenks, Debbie Kubena-Yatsko, Greg LaForme, Scott Miller, Pat Robertson, Christine Ruf, Nick Solar, Lisa Strebler, Phillip Titterington, and Mead Wilkins.

Chairperson: Mead Wilkins

Greg LaForme made a motion to approve the minutes of the January 10, 2008 Budget/Finance meeting. Lynne Castele seconded. The motion passed. Nick Solar abstained.

Greg LaForme made a motion to approve the minutes of the January 15, 2008 Administrative meeting. Lynne Castele seconded. The motion passed. Nick Solar abstained.

1. Financial Report – Scott Miller

Scott Miller is waiting on the ADAMH Board and MR/DD Board to see if they can increase their contribution amount to the 2004 level. The Juvenile Court ICAT Coordinator line item is zeroed out. Juvenile Court contribution for the ICAT Coordinator cannot be determined until July 2008 when their budget is approved. The PfS carryover balance is \$934.92. The Administrative cash balance is \$143,353 and at the end of 2008 may be at \$100,000.

2. Wellness Teen Pregnancy Action Item – Vincent DeGeorge

a. Allocate \$25,000 of carry-over balance for Wellness grants through 6-30-08 if not funded by Commissioners. Diane Dockrill asked Vincent DeGeorge to make a motion to Council that if funding does not come through from the Commissioners to keep the Lodi Resource Center and possibly the Catholic Charities contract operational, then the Wellness Committee is requesting \$25,000 from the cash balance to help continue the programs.

Discussion included:

- ▶ Does the request have to come before the Administrative Committee before it goes to the full Council? The bylaws state it can and that any committee can request directly from the council. Any committee can bring up an action item.
- ▶ The Wellness Committee would like to see \$25,000 out of the \$45,000 that was allocated for the CareTeams go towards the Lodi Resource Center.
- ▶ The Commissioners will meet next week to discuss the proposal.
- ▶ \$50,000 is not enough to get through the rest of the year at Lodi.
- ▶ The County general fund is tight.
- ▶ Lodi's lease goes through November 2008.
- ▶ To keep the Lodi Resource Center at the current level of operations would be approximately \$78,000 per year.
- ▶ Ask the Wellness Committee to table this for a month until we hear from Commissioners. Ask the Wellness Committee what is the long term plan for the Lodi area? And the Lodi Center? Bring the issue back to the Wellness Committee for details on this and then look at the proposal.

3. Help Me Grow – Christine Ruf

Lynne Castele made a motion to accept MR/DD's termination of a contract for a service coordinator, with the 30 day clause. Mead Wilkins seconded. The motion passed. Greg LaForme abstained. MR/DD will need to submit a letter to Family First Council to request termination of the contract.

Lynne Castele made a motion to enter into a contract with Catholic Charities to fill the open service coordinator position through June 30, 2008. Mead Wilkins seconded. The motion passed

Christine Ruf noted that there is a large waiting list for speech therapy at MR/DD. The State is telling Help Me Grow that it is our responsibility to see that this is done. Chris noted that Nancy Nimmo said that there is a speech therapist at the schools but Help Me Grow is not allowed to pay for specialized services. The ESC would be willing to contract with MR/DD to reduce the waiting list.

4. Contract Renewal for Vincent DeGeorge

Nick Solar made a motion to go into executive session for the purpose of discussing the contract renewal for Vincent DeGeorge. Pat Robertson seconded. The motion passed. Pat Robertson made a motion to exit executive session. Nick Solar seconded. The motion passed. No decisions were made while in executive session. Debbie Kubena-Yatsko, Lynne Castele and Mead Wilkins previously discussed Vince's contract. The consensus was the need to get duties more defined. Mike Jenks made a motion to approve a 3% increase in salary, after the review of duties, to continue the contract with Vincent DeGeorge. Pat Robertson seconded. The motion passed.

5. Americorps – Vincent DeGeorge

Vincent DeGeorge noted that we terminated the contract with Bill Schneider. Two half-time positions have been filled. There is one more individual to interview as we have a third half-time position to fill.

6. PfS CareTeams – Vincent DeGeorge

Vincent DeGeorge is investigating MCDAC grants for next year for after school programming.

7. House Bill 289 – Vincent DeGeorge

Vincent DeGeorge stated that HB 289 requires Family First Council to construct a strategic plan. At this time we are using CareTeam data to report to the state (due in July 08). If the CareTeams are no longer tied into Family First Council, then we will need other data for HB 289 reporting.

Mike Jenks made a motion to adjourn. Pat Robertson seconded. The motion passed.
The meeting was adjourned at 9:35 a.m.

Respectfully submitted by,
Jayme McCourt